

- 3. Describe the level of potential new sustainable economic capacity that will be created, or existing threatened economic capacity that will be retained, by the proposed project? The proposal may be awarded up to 30 points but must receive a minimum score of 10 points based on the following or similar economic capacity development factors:**
- The project provides, facilitates or is necessary for the creation and/or retention of long-term living wage jobs.
 - The amount of business investment generated by or made feasible through the project.
 - The amount of money flow kept within the community rather than out of the community.
 - The potential local revenue that may be generated by the project and related businesses.

- 4. Describe the investment in the project by applicant and others. The proposal may be awarded up to 10 points but must receive a minimum score of 5 points based on the following or similar funding factors:**
- The level of commitment and support demonstrated by the applicant, other project sponsors and the local community to the proposed project. Local match must be at least 10% of the project cost.
 - The research and evaluation of potential for other funding sources completed by the applicant, applications prepared and/or submitted to other feasible sources of funding, and the amount of other funding commitments received and/or expected. Not more than 75% of the project cost may be provided from the .09 fund. List sources that have refused assistance.
 - The criticalness of the .09 funding to the development of the proposed project. Does the applicant have the resources to complete the project without funding from the County's economic development fund?

- 5. Describe the planning completed to date and readiness to proceed. The proposal may be awarded up to 10 points but must receive a minimum score of 3 points based on the following or similar project planning or feasibility issues:**
- The comprehensive and/or capital facilities plan that includes the concept or framework for the proposed project (required).
 - The completion of all needed market analysis and feasibility studies. Reference any completed studies in the application and, if requested, submit the studies for review by the committee.
 - The conformance of the project with zoning and other land use regulations.
 - The identification of all necessary permits and public reviews.
 - The level of completion of construction plans, cost estimates and construction schedules. Reference the plans in the application and, if requested, submit the plans and estimates for review by the committee. List the planned construction start and completion dates. The project must be under construction and completed within one year. However, the Whitman Co. Board of Commissioners will consider extensions of one additional year when justified. Work must be initiated within one year of .09 monies being available. If you foresee two years as a requirement for completion of the project at the time of application please explain why on the application.

- 6. Explain your Project's dynamic features. The proposal may be awarded up to 10 points based on other similar factors:**
- The project's responsiveness to the distinguishing conditions, resources and people in Whitman County.
 - The extent to which the project builds on sustainable assets in Whitman County.
 - The expected synergistic effect of the project.
 - The potential for the project to be self-supporting after it is built.

Drawdown process for Awardees of Public Facilities (.09) Funds:

1. Begin project as soon as possible.
2. Payments to vendors, contractors or subcontractors are paid by the awardee first and then reimbursed by the County. The County will only reimburse the awarded entity.
3. The awardee submits a letter of invoice to the county periodically and/or when the project is completed, whichever method works best for your project. All backup documentation totaling the amount requested **must be attached**, i.e. invoices from vendors, contractors or subcontractors, receipts, cancelled checks/warrants, employee wages, etc.
4. Reimbursements are made by the County at 75% of the requested amount until the project is completed.
5. Send a letter of completion to the County with final back-up documentation to receive the balance of your awarded funds.
6. Awardees have one year from the date of award to complete their project. If the project cannot be completed within the one-year timeframe, the awardee must request an extension to the County Commissioners **prior** to the deadline.
7. Any deviation from the original awarded application must have prior written approval from the county commissioners.

Contact Maribeth Becker at 509.397.5246 if you have any questions.