THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, October 3, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. – Call to Order/Board Business/BOCC Workshop.


The following items were discussed but no action was taken.

- CDBG1 Budget
- Local Assistance & Tribal Consistency Fund
- Whitcom Hiring
- WCIF Board retreat
- Hopkins Court insurance
- District/Superior Court Recording
- IT service capacity
- Move to Chambers resolution
- Council on Aging DOT grant
- Scale House project
- Public Works road painting
- 2023 Budget date

9:30 a.m. – Recess.

10:15 a.m. – Reconvene/Board Business Continued/Flag Salute.

Present: Mark Storey and Dean Cornelison.

Remotely: Jessica Jensema, Jacy Leach, Sandy Jamison, Joshua Vincent, Sarah Hardy, Chris Nelson, Katie Jensema, Kelli Campbell, Keaton Wheeler.

4. Pledge of Allegiance.

5. Public Comment. – None.

Consent Agenda:

6. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to accept the consent agenda as presented.

6a. Treasurer’s Wire Transfers and Check Report in the amount of $204,467.63, and General Claims/Veterans’ Relief warrants numbered 363175-363234 for $490,634.43 approved.

6b. September 19, 2022 minutes approved.

6c. Personnel change orders approved.

6d. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to amend the agenda adding an Executive Session, item 7, Tuesday, October 4, 2022 at 2:00.

6e. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve revising the Whitman County Commissioners regular session meeting schedule.

RESOLUTION NO. 086137
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Whitman County Commissioners met in regular session on October 3, 2022; and,  
WHEREAS, as of October 1, 2022, the Courthouse Construction project is substantially  
complete the temporary meeting location is no longer necessary; and,  
WHEREAS, it is deemed necessary to revise the Commissioners regular session meeting  
schedule; and  
WHEREAS, all persons desiring to introduce an item for the Commissioners discussion,  
consideration or action must first submit the issue to the Clerk of the Board no later  
than 12:00 p.m. on Wednesday preceding the meeting by using an Agenda Meeting Request  
form process; and,  
NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners that the Board  
will assemble in regular session as follows, unless otherwise noted:

- The first Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop  
  followed by regular business from 10:15a.m. to 5:00 p.m. and continued to the  
  second Monday of the month from 9:00 a.m. to 12:00 p.m. for approval of claims,  
  payroll, personnel change orders, followed by a workshop and executive session  
  (if necessary).

- The third Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop  
  followed by regular business from 10:15a.m. to 5:00 p.m. for regular business  
  and continued to the 4th Monday of the month from 9:00 a.m. to 12:00 p.m. for  
  approval of claims, payroll, personnel change orders, followed by a workshop and  
  executive session (if necessary).

- The fifth Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop  
  followed by regular business from 10:15a.m. to 5:00 p.m.

- Meetings will be held on Tuesday if Monday is a holiday unless otherwise noted.

- Meetings will be held in their Chambers located in the Whitman County  
  Courthouse, 400 N Main Street, Colfax, Washington.

Dated this 3rd day of October 2022 and effective as of this date.

Whitman County Board of Commissioners

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Tom Handy Chairman

Attest:

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Arthur D Swannack, Commissioner

Corey Mitzimberg, Clerk of the Board

Michael Largent, Commissioner

086138. 8. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve  
rescheduling Budget Amendment 3 adoption to November 17, 2022.

086139. 9. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve  
the revised Custodian assignment for Parks and Recreation.
RESOLUTION NO. 086139
OF THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to change the pre-existing petty cash custodian within the Whitman County Parks Department; and,

WHEREAS, the Whitman County District Court Department would like to make Janel Goebel the Custodian for the Parks and Recreation-Petty Cash; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Parks and Recreation Department’s Kamiak Butte Petty Cash fund 001.000.000.111.70.042 shall be $100.00 and be maintained by Janel Goebel.

Done this 3rd day of October 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

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Tom Handy, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Corey Mitzimberg
Clerk of the Board

Michael Largent, Commissioner

086140 10. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the revised Custodian assignment for Developmental Services.
WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to change the pre-existing petty cash custodian within the Whitman Developmental Services Department; and,

WHEREAS, the Whitman County District Court Department would like to make Janel Goebel the Custodian for the Developmental Services-Petty Cash; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Parks and Recreation Department’s Kamiak Butte Petty Cash fund 001.000.000.111.70.15 shall be $25.00 and be maintained by Janel Goebel.

Done this 3rd day of October 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

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Tom Handy, Chairman

ATTEST:
Arthur D Swannack, Commissioner

Corey Mitzimberg
Clerk of the Board

Michael Largent, Commissioner

086141 11. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to accept the quote from Inman Handyman and Construction for new siding on the Palouse Empire Fair Schoolhouse funded by a WSDA grant.

086142 12. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve 2023 Benefits Renewal as presented.

086143 13. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve revise the 2023 Budget Calendar, rescheduling the 2023 Budget Hearing to December 5, 2022 at 10:20 a.m.

086144-086145 14. Public Hearing opened to consider the Six-Year Transportation Improvement Plan (TIP), 2023-2028. Discussion: Whitman County Engineer, Dean Cornelison shared documents outlining the TIP plan and stated this State law requires the annual review and adoption of the Six-Year TIP. No public comments were made. Chairman Handy adjourned the hearing, the regular meeting was reconvened.

086146 15. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the resolution adopting the Six-Year Transportation Improvement Plan (TIP) (2023-2028) as presented.

RESOLUTION NO. 086139
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
In the matter of the Six Year Transportation Improvement Program (2023-2028)
WHEREAS, the Public Hearing was held on the 3rd day of October, 2022; and

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said program have been heard; and

WHEREAS, the County Engineer’s Annual Bridge Report and the Road Priority Arrays were available to the Board of County Commissioners and were consulted during the preparation of the program in accordance with WAC 136-14-050 and WAC 136-20-060.

IT IS HEREBY RESOLVED that the attached Six Year Transportation Improvement Program be adopted as presented.

DATED this 3rd day of October, 2022.

ATTEST:

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Tom Handy, Chairman

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Corey Mitzimberg
Clerk of the Board

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Arthur D Swannack, Commissioner

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Michael Largent, Commissioner

086147  16. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the Board Order approving the 2023 Annual Construction Program.

086148  17. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve and signed the 2022 Sealcoat Contact with Central Washington Asphalt.

086149  18. Commissioner Largent moved to approve the bid award for the Solid Waste Transfer Station Scale Project to S&L Underground, Inc. for the amount of $1,987,004.37. Public Works Director, Mark Storey shared the request to re-advertise for bids again for this project. In review of the received bid, it was found there are some items were missed in the original bidder’s packet. Documents will be reviewed and advertised again at a later date. With a lack of a second the motion died.

DIVISION UPDATES:

D086149  19. The following division updates provided by Public Works Director, Mark Storey.

**Maintenance Division:**

D086149A  19A. Seal Coating and Crack sealing is being done on Pandora and Dry Creek Roads.

D086149B  19B. Road painting in Garfield County is completed. Mr. Storey shared Garfield County had been using Walla Walla County for this job using water based paint. Garfield County prefers the solvent based paint, and learned Whitman County uses this so contact Public Works to take over. The Public Works department rented a truck and two employees to Garfield County to do the painting. Garfield County was pleased with the work and likes the longevity of the solvent based paint. To date, the State of Washington has not forced the use of water based paint.

D086149C  19C. Tree removal is being done in Rosalia.

**Miscellaneous**

D086149D  19D. Mark Storey said he will be attending the Palouse Basin Aquifer Committee (PBAC) budget meeting.
D086149E  19E. Mr. Storey is concerned as pricing for Graders is increases, he has seen an increase as much as $140,000.00. Chairman Handy suggest a used one may need to be considered for the next purchase with Mr. Storey agreeing.

D086149F  19F. There was a discussion regarding a designer for the County. Mr. Storey shared to save costs, he suggested a designed be shared with another County as well. Commissioner Largent agreed, stating this is a great idea and should be looked into. Mr. Storey said this practice is being done in towns and smaller cities.

CORRESPONDENCE:
The following correspondence was received:

086150  20. An invitation was received from the Colfax Downtown Association to attend the first ever Colfax Community Connection Gala, October 14, 2022.

086151  21. Commissioners’ pending list reviewed.

22. Approved documents signed.

11:00 a.m. – Recess.

1:00 p.m. – Reconvene/Board Business Continued/Executive Session.

Present: Jessica Jensema and Kelli Campbell

086152  23. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to go into executive session with the above individual(s) until 3:00 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

3:00 p.m. – Return to Open Session/Board Business Continued/Workshop

086153  24. Tentative item is cancelled

3:00 p.m. – Recess

1:00 p.m. – Reconvene/Board Business Continued/Executive Session.

Present: Commissioners

086154  24a. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to go into executive session until 2:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee performance.

2:30 p.m. – Return to Open Session/Workshop.

Present: Dan LeBeau, Denis Tracy, Jessica Jensema, Judge Gary Libey, Lorena Lynch and Marlynn Markley.

Remotely: Judge John Hart

086155  25. The following items were discussed but no action was taken.

  • Indigent Defense Discussion

3:00 p.m. – Recess.
THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioners’ Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, October 10, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack and Michael Largent Commissioners, and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. – Reconvene/Board Business Continued.

D086155A 26. Approved consent agenda items signed.

086156 27. Treasurers Wire Transfers and Check Report in the amount of $122,022.04, and General/Veterans’ Relief/Payroll warrants numbered 363247-363387 for $241,792.81 and $1,434.62 approved.

086157-086160 28. Personnel change orders approved.

086161 28A. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve amending the agenda to add item 30, a workshop for District Court Audio/Visual upgrade.

9:05 a.m. – BOCC Workshop.

Present: Mark Storey
Remotely: Bailey Wiedmer, Chris Nelson, Chris Skidmore, Crystn Guenthner, David, Jacy Leach, Jessica Jensema, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Sandy Jamison, Sarah Hardy, and JCA.

086162 29. The following items were discussed but no action was taken.

- Code Changes needed
- Comprehensive Plan Meeting
- New World move the Cloud
- Introduction of Suni Wood, Payroll Clerk
- Surplus List from Public Works
- Public Works-Fall work in progress
- AWB-Energy Summit
- Avista Academy
- Hopkins Bldg. - Elections Storage
- Hopkins Bldg. – VSO office space
- VSP Meeting

10:00 a.m. – Recess to Wednesday, October 12, 2022 at 10:00 a.m.
BOCC MINUTES- 10/03/2022

Wednesday, October 12, 2022

10:00 a.m. – Return to Open Session/Workshop.

Present: Judge John Hart, Marlynn Markley, Lance Bishop, Craig Wines, Dominic Ponozzo (Compunet) and Jerry Wilson (Compunet).

086163  30. The following items were discussed but no action was taken.

- District Court Courtrooms Audio/Visual Upgrades
- Grant funding

- FTR role
- Technical Support

10:30 a.m. – Adjournment.

D086163A  Commissioner Largent moved to adjourn the October 3 and October 10, 2022 meeting. Motion seconded by Commissioner Swannack and carried. The Board will meet in regular session, in the Commissioner’s Chambers of the Whitman County commissioners Chambers, Colfax, Washington, on October 17, 2022. The foregoing action made this 12th day of October 2022.

ss/ ARTHUR D SWANACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

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Corey Mitzimberg  TOM HANDY, CHAIRMAN
Clerk of the Board  Board of County Commissioners