

BOCC MINUTES-08/16/2021

084670 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 16, 2021 at 10:00 a.m.** Arthur D Swannack, Chairman, Michael Largent and Tom Handy Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Flag Salute.

Present: Bailey Wiedmer, Mark Storey, Janel Goebel and Bill Tensfeld

Remotely: Crystn Guenthner, Fletcher Aukerman, Gary Libey, Sharron Cunningham, Jessica Jensema, Lance Bishop, Wraylee Flodin, Brandy Dean, Alysa Wiyrick, Anthony Kuipers and Ben Konvanda.

D084670A 1. Pledge of Allegiance.

Consent Agenda:

084671 2. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to accept the consent agenda as presented.

084671A 3. Payroll warrants numbered 356094-356106 for \$634,472.03 and General Claims/Veterans' Relief warrants numbered 356223-356265 and 356276-356337 for \$123,162.88 approved.

084672 4. August 2, 2021 minutes approved.

084673-084674 5. Personnel change orders approved.

084675 6. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to adopt the letter of agreement with Teamsters Local Union No. 690 concerning the WCIF Trustmark LTC/Life voluntary product.

084676 7. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to adopt the updated Scheduling and Reporting Work Time policy as presented.

**RESOLUTION NO. 084676
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

IN THE MATTER OF the action of the adoption for the Whitman County Policy: **Scheduling and Reporting Work Time;**

WHEREAS, this action provides updates language to reflect the county's automated time system; and

WHEREAS, this action is necessary and in the best interest of Whitman County and its citizens;

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above is approved as the attached policy POL-310-HR Scheduling and Reporting Work Time.

Dated this 16th day of August 2021 and effective as of August 1, 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

Effective Date: August 1, 2021

Page: 1 of 2

POLICY

Cancels: 061056

Approved by: BOCC

See Also:

Res. # 084676

POL - 0310 - HR SCHEDULING AND REPORTING WORK TIME

Unless otherwise covered by a bargaining unit agreement, this policy applies to all non-elected employees.

1. **County Workweek Begins at 12:00 a.m. Monday and Ends at 11:59 p.m. Sunday**
Applies to all personnel unless otherwise designated by the BOCC.
2. **Employees may Take a 15 Minute Paid Break for Every Four Hours Worked**
Supervisors will arrange breaks so that County Business isn't interrupted.
3. **Employees may Take one Unpaid 30 to 60 Minute Meal Break**
Applies to all personnel working at least five hours per shift unless the position requires an uninterrupted work shift. Meal breaks will begin between two to five hours from the beginning of the shift. Supervisors will schedule meal breaks to ensure the department remains open during business hours.
4. **Supervisors or Designees Establish all Work Schedules**
Some County positions may require various work schedules/workweeks and standby or on call duty. Supervisors determine which employees' positions will be required to perform such duties/schedules and how these will be rotated among affected employees.
5. **County Considers any Unauthorized Absence an Absence Without Pay**
The County considers unauthorized absences reason for disciplinary action up to and including termination. Employees take responsibility for being at work as scheduled and arranging personal schedules to accommodate the County's business hours. At the beginning of each assigned shift, the County expects employees to be at their workstation ready to begin work.
6. **Employees Accurately Complete and Submit Time Sheets**
The County considers time sheets to be legal documents. Employees complete time sheets through the automated time system or on paper as assigned by the department. If on paper, the hours are entered into the time system and retained by the department in accordance with the Washington State Retention Schedule. The paper document must have an employee signature and will be considered the employee's approval of hours. By either method, supervisors will approve hours through the automated time system. Employees must obtain prior supervisor approval before any notations about vacation time, sick leave, or other time can be made. Department records shall indicate if the absence is due to FMLA eligible leave or a Worker's Comp. injury, notifying HR of either occurrence.

The County regards falsifying time sheet information reason for disciplinary action up to and including termination. Employees are prohibited from falsifying hours and clocking in for one another, as the County considers this fraud. Committing fraud will make the individuals subject to discipline. Money lost to the county may be collected through payroll deduction, direct payment or the collections process. In the case where an employee is away from work and unable to clock in, the employees shall give the supervisor written direction on the use of accrued leave. If the employees is unable to communicate direction on leave, or refuses, the supervisor may select the appropriate leave to use depending on what the employee's leave qualifies for. In this case, a communication will be sent to the employee. Either way a note shall be made in the time keeping system or the employee's file.

BOCC MINUTES-08/16/2021

Each department will submit to Human Resources an annual authorization listing who is authorized to approve, make corrections, etc. in the automated time system.

084677 **8.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to adopt the updated Providing Benefits policy as presented.

RESOLUTION NO. 084677
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF the action of the adoption for the Whitman County Policy: **Providing Benefits;**

WHEREAS, this action provides county contributions for temporary employees; and

WHEREAS, this action is necessary and in the best interest of Whitman County and its citizens;

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above is approved as the attached policy **POL-700-HR Providing Benefits.**

Dated this 16th day of August 2021 and effective as of June 1, 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

PROVIDING BENEFITS

Policy: POL-700-HR • Effective Date: June 1, 2021 • Res. # **084677**
Cancels: Policy #084322 • Reference: Individual benefit plan documents.

This policy applies to all Whitman County employees, unless otherwise addressed in a collective bargaining agreement.

Definitions:

EAP - Employee Assistance Program

FSA - Flexible Spending Account

Health Care Benefit - Benefits related to an employee's, physical, emotional, or psychological wellbeing.

HRA/VEBA - Health Reimbursement Account/Voluntary Employee Benefit Account

1. Whitman County Offers a Comprehensive Benefit Package.

Whitman County offers a comprehensive package of medical, dental, vision, life, FSA, EAP, and disability insurance for eligible employees and their dependents. The coverage offered, premium contributions, carriers, and plan provisions are determined by the applicable Collective Bargaining Agreement and as approved by the Board of County Commissioners.

Whitman County makes health-based contributions toward medical, dental, and vision insurance, as well as contributions toward coverages such as life and the employee assistance program as determined through collective bargaining and the Board of County Commissioners. The County reserves the right to modify the plan, the carrier and the amount of contribution provided. Any difference between the benefit premium and the County's contributions shall be paid by the employee through payroll deduction.

Other employee benefit programs are provided through or mandated by State or Federal governments such as retirement, worker's compensation and unemployment. Employer contributions, eligibility and termination rules for state and federal benefits are set by the appropriate government agency and do not apply to this policy.

2. Regular Full-Time and Part-Time Employees are Eligible for Benefits.

Regular employees working a minimum of eighty (80) hours per month are eligible for county sponsored benefits.

Part-time employees working between eighty (80) and 173.33 hours per month shall receive a pro-rated portion of the employer benefit contribution. Pro-rated calculations shall be based on the employee's percentage of full-time status. Employees on job share status share the benefits allocated to the position. Temporary employees are not eligible for benefits except those required by law.

Part-time employees hired prior to January 1, 2007 receive a full employer contribution toward health care benefits.

Eligibility varies by carrier, but if not otherwise specified, shall begin on the first of the month if hired on the first of the month. If the employee is hired after the first of the month, eligibility begins on the first of the month following the date of hire. The same rules apply to current employees who were previously ineligible and become eligible during their employment. Specific decisions made regarding an employee's eligibility will be made in accordance with WCIF, Teamster, ACA and IRS regulations.

Unless specified by the carrier, employees may waive medical insurance conditional upon providing proof of other group coverage. Dental, vision and life insurance may not be waived. In waiving medical insurance, employees do not normally receive the employer medical contribution beyond that required to cover dental, and vision coverage. For employees in the non-represented, Courthouse, Road and Solid Waste bargaining unit categories, an exception may be made where the employee provides annual confirmation of enrollment in a group plan (outside of those offered by Whitman County) meeting all legal and administrative requirements. Requirements are set forth by the U.S. government, Washington State and the carrier/administrator, and are subject to change. Additionally, circumstances arising from this arrangement that put coverage of the general employee population in jeopardy will result in a freeze of this benefit without required action of any party. The remaining contribution amounts are determined through the County Commissioners. They may be placed in an HRA/VEBA or Health Savings Accounts (H.S.A.) if all requirements are met. Cash payouts do not qualify. Further information may be obtained through the Human Resources department.

3. Eligible Employees May Have County Contributions Contributed Toward an HRA/VEBA.

HRA/VEBA is a health reimbursement account that may be established when the employee's health benefit premiums are less than the County's contribution. Eligible employees will be provided with enrollment options during orientation. Funds earn interest tax-free and there is no tax on reimbursements. Account balances can be carried over from year to year without penalty. You may be reimbursed funds for qualified medical expenses at any time. Funds in this account continue to earn interest if you leave employment with Whitman County. See the

information provided with the VEBA application, County policy and union contracts for additional details.

4. Spouses may Pool the Employer Contribution.

Employees in the non-represented, Courthouse, Road and Solid Waste bargaining units with spouses in one of these same employee groups may pool their employer benefit contribution. One spouse may then cover the second spouse as a dependent under medical insurance. Each spouse must maintain separate dental, vision and life insurance enrollment. Contact Human Resources for further information.

5. Eligible Temporary Employees are Offered a Medical Plan.

Temporary employees working at least 130 hours per month are eligible for medical plan insurance with a county contribution determined annually by the BOCC. Temporary employees are not eligible for any other health or voluntary benefits other than those required by law and the health administrator/carrier. This includes other provisions in this policy not required by law.

6. Waiting Periods may Apply to Specific Benefits.

Waiting periods may apply to specific benefits as determined by County policy, state and federal law, or the policies of the benefit carrier.

7. Enrollment is Conducted On-line.

Enrollments made on-line for most employees. Information on how to enroll may be obtained by contacting the Human Resources Department.

Deadlines for enrollment and mandatory enrollment requirements are governed by collective bargaining, the Board of County Commissioners and the individual carriers. Contact Human Resources for additional information.

8. Enrollment may Occur When Hired, at Annual Open Enrollment, or a Qualifying Event.

Employees and dependents may be enrolled immediately after being hired, at the annual open enrollment period or when a qualifying event occurs. Dependents must be enrolled on the same plan as the employee. If an employee elects not to enroll dependents at the time of hire, she/he will have to wait for the Open Enrollment period unless a "qualifying event" has occurred, as defined by the carrier and the federal government. Contact Human Resources for specific requirements.

Open enrollment for employees of Whitman County usually occurs during the months of October and/or November. Employees may change insurance plans, add dependents, and in some cases, change primary care physicians. The changes selected during an Open Enrollment period will take effect at the beginning of the new group contract, usually January 1st of the next year.

9. Benefits May be Terminated and COBRA Offered.

Termination of coverage may occur due to lack of premium, becoming ineligible, termination of employment, unpaid leave, or other causes as determined by the carrier and federal law. Termination of coverage shall occur on the last day of the month for which the employee became ineligible.

Eligible employees and their families may continue coverage under the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA). COBRA enrollees are responsible for paying 100% of the premium and updating Human Resources regarding contact information. Contact Human Resources for further COBRA administration rules.

10. Voluntary Benefit Plans are Available to Employees

A variety of voluntary benefits are available to employees through payroll deduction. These benefits are optional and paid 100% by the employee. Contact Human Resources for a list of current voluntary benefits.

084678 9. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve the resolution regarding the use of tear gas as presented.

RESOLUTION NO. 084678

A resolution addressing executive authority in new section of Title 10 RCW created by ESHB 1054, effective July 25, 2021, regarding use of tear gas.

WHEREAS, on April 23, 2021, the Washington State Legislature passed Engrossed Substitute House Bill 1054, entitled, "AN ACT relating to establishing requirements for tactics and equipment used by peace officers; amending RCW 10.31.040; adding a new chapter to Title 10 RCW; repealing RCW 43 .101.226, and providing an expiration date"; and,

WHEREAS, on May 18, 2021, the Governor signed the above referenced Act, and its effective date is July 25, 2021; and,

WHEREAS, Section 4 of ESHB 1054 establishes prerequisites the legislature believes to be necessary for a law enforcement agency to satisfy before it may use or authorize its peace officers or other employees to use tear gas in order to ensure its use is necessary to alleviate a present risk of serious harm posed by a riot, barricaded subject, or hostage situation; and,

WHEREAS, said prerequisites include exhaustion of alternatives to the use of tear gas that are available and appropriate under the circumstances, and obtaining authorization to use tear gas from a supervising officer, who must determine whether the present circumstances warrant the use of tear gas and whether available and appropriate alternatives have been exhausted; and,

WHEREAS, ESHB 1054 also establishes protocols for use of tear gas such as announcing to the subject or subjects the intent to use tear gas and allow sufficient time and space for the subject or subjects to comply with the officer's or employee's directives; and,

WHEREAS, in the case of a riot outside of a correctional, jail, or detention facility, the legislation directs that the officer or employee may use tear gas only after receiving authorization from the highest elected official of the jurisdiction in which the tear gas is to be used; and,

WHEREAS, according to the provisions of the above referenced act, "highest elected official" means the Chair of the Board of County Commissioners in a non-charter county such as Whitman County; and,

WHEREAS, the Whitman County Board of County Commissioners, pursuant to RCW 36.32.120(7), has the authority to make and enforce, by appropriate resolutions or ordinances, all such police and sanitary regulations as are not in conflict with state law; and,

WHEREAS, the Whitman County Board of County Commissioners has the inherent authority to delegate its executive duties as it determines is in the best interests of the county; and,

WHEREAS, the Whitman County Sheriff is the chief law enforcement officer in the county according to the Washington State Constitution statutory authority and over a century of legal precedent.

WHEREAS, in order to avoid unnecessary duplication, confusion, or conflicts among laws, consistent with the separation of powers and in the interest of good governance, the Whitman County Board of County Commissioners clarifies that the duties of the highest elected official in Whitman County related to law enforcement are assigned to the sheriff; and,

BOCC MINUTES-08/16/2021

WHEREAS, nothing herein is intended to be contrary to ESHB 1054; and,
WHEREAS, the adoption of this resolution is in the best interest of good governance;
and,

NOW, THEREFORE, the Whitman County Board of County Commissioners hereby resolves as follows:

1. The foregoing recitals are incorporated herein as findings and conclusions of the Board.
2. Whitman County hereby assigns the duties of the highest elected official pursuant to ESHB 1054 to the Whitman County Sheriff.
3. This resolution shall be effective immediately upon adoption by the Whitman County Board of County Commissioners.

ADOPTED this 16th day of August 2021 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084679 10. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to adopt and sign the Commissioners' Temporary Meeting Schedule.

**RESOLUTION NO. 084679
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Whitman County Commissioners met in regular session on August 16, 2021; and,

WHEREAS, it is deemed necessary to revise the Commissioners regular session meeting schedule; and,

WHEREAS, all persons desiring to introduce an item for the Commissioners discussion, consideration or action must first submit the issue to the Clerk of the Board no later than 12:00 p.m. on Wednesday preceding the meeting by using an *Agenda Meeting Request* form process; and,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners that the Board will assemble in regular session as follows, unless otherwise noted:

- The first Monday of each month from 10:00 a.m. to 5:00 p.m. for regular business and continued to the 2nd Monday of the month from 10:00 a.m.-12:00 p.m. for approval of claims, payroll, personnel change orders, followed by a workshop and executive session (if necessary).
- The third Monday of each month from 10:00 a.m. to 5:00 p.m. for regular business and continued to the 4th Monday of the month from 10:00 a.m.-12:00 p.m. for approval of claims, payroll, personnel change orders, followed by a workshop and executive session (if necessary).

BOCC MINUTES-08/16/2021

- The fifth Monday of each month from 10:00 a.m. to 5:00 p.m. for regular business.
- Meetings will be held on Tuesday if Monday is a holiday unless otherwise noted.
- Meetings will temporarily take place in the Auditorium of the Public Service Building, 310 N Main Street, Colfax, Washington beginning October 1, 2021. The Commissioners' meetings will resume in their Chambers located in the Whitman County Courthouse, 400 N Main Street, Colfax, Washington upon completion of Courthouse construction estimated to be October 1, 2022.

Dated this 16th day of August 2021 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Tom Handy, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

084680 11. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the Chairman to sign the Certification of Consistency for the Spokane Housing Authority application for the Federal Moving-to Work Demonstration Program, Cohort #4 Landlord Incentives.

084681 12. Commissioner Largent **moved** Commissioner Handy **seconded** the motion to authorize the Chairman to sign all Department of Enterprise Services documents associated with the McKinstry Phase 5 project. Commissioner Swannack requested an explanation on the DES varying amounts listed in the documents. Alysa Wiyrick, Department of Enterprise Services Representative stated the documents presented include three separate totals, professional, construction and measurement, the sum of all three equals the project cost as shown on the funding agreement and requires the Chairman's signature. The additional documents are intended to provide background information for the costs. **Motion carried.**

ACTION ITEMS:

084682 12A. The following Public Works related issues approved/updated:

084683 13. Commissioner Largent **moved** Commissioner Handy **seconded** the motion to approve and sign the interlocal agreement between Spokane County and Whitman County Public Works. Public Works Director, Mark Storey shared County Prosecutor, Denis Tracy has reviewed and approved the agreement. Public Works supports the signing of this interlocal agreement. **Motion carried**

084684 14. Commissioner Largent **moved** Commissioner Handy **seconded** the motion to approve and sign the interlocal agreement between Yakima County and Whitman County Public Works. Public Works Director, Mark Storey shared that County Prosecutor, Denis Tracy has reviewed and approved the agreement. Public Works supports the signing of this interlocal agreement. **Motion carried.**

DIVISION UPDATES:

D084684A 15. The following division updates provided by Public Works staff.

Solid Waste Division:

BOCC MINUTES-08/16/2021

D084684B 15A. The scale shack project is moving forward with the next meeting for a sub-contractor to be held mid-September.

D084684C 15B. A meeting with Republic Services will be held August 30, 2021 at 2:00p.m. regarding the long haul contract. Public Works Director, Mark Story invited a Commissioner to attend, Commissioner Tom Handy will attend.

Engineering Division:

D084684D 15C. Port of Whitman has awarded Knife River Corporation the bid for work to be done for the Port of Wilma Road project. Work is expected to start in September and be completed in October.

D084684E 15D. There is a bid out for the Johnson overlay work to be done.

Maintenance Division:

D084684F 15E. Post-harvest asphalt work is beginning in District 1 and 3 addressing potholes. Due to the weather being dry, the Public Works department is working hard to stay ahead of wash boarding. There has been a concern due to dry conditions with mowing along the highway for fear of fire. However, work will begin on Hume Road next week, on the green areas only with a water truck available.

D084684G 15F. The Director, will be meeting with a citizen regarding the construction of a concrete acoustic barrier between his home and the road. The requested barrier planned is over the six foot tall limit, thereby requiring engineering and a variance.

Planning Division:

D084684H 15G. Conversations has begun regarding the Ewan flooding and tree removal.

Building Division:

D084684I 15H. A new Permit Specialist is starting September 1st replacing Ginny Rumiser, as she has moved to the Building Inspector position. This position is a 50/50 split between Building and Planning including, but not limited to creating permits, data entry and switchboard back-up.

084685 16. The following bids were received for the Palouse Empire Fair RV Park project.

BIDDER	AMOUNT
Palouse River Rock	\$455,000.00 with tax

The commissioners will make an award today at 1:00 p.m.

CORRESPONDENCE:

D084685A 17. No correspondence was received.

084686 18. Commissioners' pending list reviewed.

D084686A 19. Approved documents signed.

10:30 a.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued./Workshop

Present: Representative Joe Schmick, Bill Tensfeld, Janel Goebel and Sharron Cunningham

Remotely: Chris Skidmore, Sandy Jamison, Crystn Guenthner, Mark Storey, Bailey Wiedmer, Lance Bishop, Brandy Dean, Brandy Brown and Fletcher Aukerman.

084687-084689 20. The following items were discussed but no action was taken.

BOCC MINUTES-08/16/2021

- Rep. Joe Schmick/Legislative Issues
- Crossing Light at Main/Island Street
- Courthouse Moving Costs
- PBAC Financial Request Water Saving Device Program
- Covid-19 Update
- Courthouse Phone System

084690 **21.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to award the bid for Palouse Empire Fairgrounds RV Park Project to Palouse River Rock in the amount of \$455,000.00 with tax.

084691 **21A.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to amend the agenda adding item #21B.

084692 **21B.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to correct the August 2, 2021 minutes item #9, removing "2020-21 carryover" projects.

2:45 p.m. - Recess.

D084692A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 23, 2021** at **9:00 a.m.** Arthur D Swannack, Chairman, Michael Largent (remotely) and Tom Handy (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

Present: Chris Nelson.
Remotely: Annie Pillers, Bailey Wiedmer, Brandy Dean, Chris Nelson, Chris Skidmore, Cynthia Hayward, Fletcher Aukerman, Glenda Scheideman, Jacy Leach, Jessica Jensema, Jill Whelchel, Kelli Campbell, Lance Bishop, Mark Storey, Sandy Jamison, Sharron Cunningham, Wraylee Flodin and Anthony Kuipers.

D084692B **22.** Approved consent agenda items signed.

084693 **23.** Treasurers Wire Transfers and Check Report in the amount of **\$480,723.97**, Payroll warrants numbered **356434-356444** for **\$457,627.28** and General/Veterans' Relief/Payroll warrants numbered **356339-356433** for **\$380,446.51** approved.

084694-084698 **24.** Personnel change orders approved.

084699 **24A.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to amend the agenda to add item #25A.

9:05 a.m. - BOCC Workshop.

084700-084702 **25.** The following items were discussed but no action was taken.

- Governor Inslee Proclamation
- County Masking Update
- McKinstry Phase 5 Update
- Courthouse Moving Plans
- Whitcom Finances

10:00 a.m. - Executive Session.

Present: Kelli Campbell.

BOCC MINUTES-08/16/2021

084703 **25A.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to go into executive session with the above individuals until 10:30 a.m. in accordance with RCW 42.30.110(1)(f) for matters related to complaints against a county employee or elected official.

10:30 a.m. Return to Open Session/Recess.

10:40 a.m. - Board Business Continued/BOCC Workshop.

D084704 25B. The following item were discussed but no action was taken.

Remotely: Annie Pillers, Bailey Wiedmer, Brandy Dean, Chris Nelson, Cynthia Hayward, Fletcher Aukerman, Glenda Scheideman, Jacy Leach, Kelli Campbell, Lance Bishop, Mark Storey, Sandy Jamison, Sharron Cunningham, Wraylee Flodin and Anthony Kuipers.

- Vision Service Plan (VSP) Benefit

11:00 a.m. - Adjournment.

D084704C Commissioner Largent **moved** to adjourn the **August 16** and **August 23, 2021** meeting. Motion **seconded** by Commissioner Handy and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 30, 2021**. The foregoing action made this **23rd** day of **August 2021**.

ss/ TOM HANDY, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
By: Corey Mitzimberg
Deputy Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners