THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on Monday, July 18, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent, Commissioners and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

In Person: Adam Turnidge
Remotely: Bailey Wiedmer, Chris Nelson, Chris Skidmore, David, Jacy Leach, Jessica Jensema, Joshua Vincent, Keaton Wheeler, Mark Storey, Sandy Jamison, Sarah Hardy and Olivia Harnack, WC Gazette.

1. The following items were discussed but no action was taken.
   - Whitcom Board
   - Courthouse Remodel
   - State Auditor’s Office
   - Colfax Support Letter/Grant
   - City of Pullman Support Letter/Grant
   - Energy and Enterprise Initiative meeting
   - SWEDWA Update

10:00 a.m. - Recess.

10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.

Remotely: Jacy Leach, Jessica Jensema, Keaton Wheeler, Mark Storey, Sarah Hardy, Nicole Frazier and Olivia Harnack, WC Gazette.

2. Pledge of Allegiance.

3. Public Comment

   - Commissioner Largent welcomed Nicole Frazier to the meeting.

Consent Agenda:

4. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to accept the consent agenda as presented.

5. Treasurer’s Wire Transfers and Check Report in the amount of $39,591.96 and General Claims/Veterans’ Relief warrants numbered 361965-362059 for $457,351.80 approved.


7. Personnel change orders approved.

7A. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to amend the agenda adding item 7B., signing the Advanced Metering Infrastructure Grant for the City of Pullman.

7B. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve signing the Advanced Metering Infrastructure Grant for the City of Pullman.

8. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the updated Federal and State Grant policy as presented.

9. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve amending the 2022 Capital Improvement list as presented.
### 2022 CIP PROJECTS RANKED BY THE CIP COMMITTEE

<table>
<thead>
<tr>
<th>RANKING</th>
<th>DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>EST COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>FM</td>
<td>CONCRETE REPAIR/REPLACE NORTH SIDE OF JAIL/CH</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>2</td>
<td>FM</td>
<td>COURTHOUSE ELEVATOR</td>
<td>$1,555,854.00</td>
</tr>
<tr>
<td>3</td>
<td>FM</td>
<td>COURTHOUSE HVAC, ELECTRICAL, LIGHTING &amp; ASBESTOS</td>
<td>$4,635,259.00</td>
</tr>
<tr>
<td>4</td>
<td>FM</td>
<td>JAIL GENERATOR ADDITION-UPGRADE</td>
<td>$479,312.00</td>
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<tr>
<td>5</td>
<td>FM</td>
<td>COURTHOUSE WINDOW AND DOOR REPLACEMENT</td>
<td>$362,454.00</td>
</tr>
<tr>
<td>5A</td>
<td>FM</td>
<td>COURTHOUSE FRESH WATER SYSTEM REPLACEMENT</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>6</td>
<td>FM</td>
<td>PSB LIGHTING UPGRADE</td>
<td>$113,475.00</td>
</tr>
<tr>
<td>7</td>
<td>FM</td>
<td>JAIL FAÇADE AND ROLL UP DOORS</td>
<td>$1,098,012.00</td>
</tr>
<tr>
<td>8</td>
<td>FM</td>
<td>JAIL &amp; PSB HVAC CONTROLS UPGRADE</td>
<td>$292,666.00</td>
</tr>
<tr>
<td>9</td>
<td>FM</td>
<td>COURTHOUSE CABLE DROPS</td>
<td>$266,018.00</td>
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<tr>
<td>9A</td>
<td>PARKS</td>
<td>PICKUP TRUCK</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>10</td>
<td>FAIR</td>
<td>BUNKER BATHROOM &amp; DRAINFIELD REPLACEMENT</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>11</td>
<td>FM</td>
<td>TREASURER'S OFFICE REMODEL</td>
<td>$86,500.00</td>
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<tr>
<td>12</td>
<td>DEV. SERVICE</td>
<td>HUMAN SERVICES BUILDING ADA ENTRANCE DOORS</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>13</td>
<td>FAIR</td>
<td>NEW STRUCTURE TO REPLACE HOME ART-DISP&amp;MW RESTROOM</td>
<td>$2,000,000.00</td>
</tr>
<tr>
<td>14</td>
<td>PARKS</td>
<td>HOME REPLACEMENT AT KAMIAK BUTTE</td>
<td>$450,000.00</td>
</tr>
<tr>
<td>15</td>
<td>PARKS</td>
<td>WELL PUMPS FOR COUNTY PARKS WELL SYSTEMS</td>
<td>$65,000.00</td>
</tr>
<tr>
<td>16</td>
<td>FAIR</td>
<td>JONES SCHOOLHOUSE RESIDE AND PAINT</td>
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<tr>
<td>17</td>
<td>FM</td>
<td>FACILITIES OFFICE SPACE REMODEL</td>
<td>$85,000.00</td>
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<tr>
<td>18</td>
<td>DEV. SERVICE</td>
<td>HUMAN SERVICES BUILDING ROOF REPAIR OR REPLACE</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>19</td>
<td>FAIR</td>
<td>FAIR GROUNDS SEWAGE WATER TREATMENT PLANT</td>
<td>$1,265,000.00</td>
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<tr>
<td>20</td>
<td>FAIR-EM-PARKS</td>
<td>FAIR OFFICE NEW CARPET</td>
<td>$10,000.00</td>
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<tr>
<td>21</td>
<td>FAIR</td>
<td>NEW STRUCTURE TO REPLACE GUN CLUB &amp; MOBILE HOME</td>
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<tr>
<td>22</td>
<td>HEALTH</td>
<td>NEW VEHICLE FOR ENVIRONMENTAL HEALTH</td>
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<tr>
<td>23</td>
<td>FM</td>
<td>PSB NE CORNER FLOOR/FOUNDATION REPAIR</td>
<td>$200,000.00</td>
</tr>
</tbody>
</table>

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**085963 10. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve amending the 2023 Capital Improvement list as presented.**

### 2023 CIP LIST OF POTENTIAL PROJECTS

<table>
<thead>
<tr>
<th>RANKING</th>
<th>DEPARTMENT</th>
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<th>EST COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DEV. SERVICE</td>
<td>HUMAN SERVICES BUILDING ADA ENTRANCE DOORS</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Fair</td>
<td>FAIRGROUNDS BUNKER BATHROOM AND DRAINFIELD REPLACEMENT</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Parks</td>
<td>KAMIAK BUTTE HOME REPLACEMENT</td>
<td>$450,000.00</td>
</tr>
<tr>
<td>4</td>
<td>Fair</td>
<td>NEW STRUCTURE TO REPLACE HOME ART-DISP&amp;MW RESTROOM</td>
<td>$2,000,000.00</td>
</tr>
<tr>
<td>5</td>
<td>DEV. SERVICE</td>
<td>HUMAN SERVICE BLDG. PARKING LOT AND SIDEWALK REPLACEMENT</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>6</td>
<td>DEV. SERVICE</td>
<td>HUMAN SERVICES BUILDING ROOF REPAIR OR REPLACE</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>7</td>
<td>Fair</td>
<td>FAIRGROUNDS UTILITY VEHICLE</td>
<td>$25,000.00</td>
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<tr>
<td>8</td>
<td>Parks</td>
<td>WAWAWAI FOUR WHEELER</td>
<td>$12,000.00</td>
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<tr>
<td>9</td>
<td>Parks</td>
<td>KLEMGARD PARK PICKUP</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>10</td>
<td>Fair</td>
<td>GUN CLUB AND MOBILE HOME REPLACEMENT</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>11</td>
<td>PARKS</td>
<td>WELL PUMPS FOR COUNTY PARKS WELL SYSTEMS</td>
<td>$65,000.00</td>
</tr>
</tbody>
</table>
12. FAIR JONES SCHOOLHOUSE RESIDE AND PAINT $30,000.00
13. FM FACILITIES OFFICE SPACE REMODEL $85,000.00
14. FAIR FAIR GROUNDS SEWAGE WATER TREATMENT PLANT $1,265,000.00
15. FAIR-EM-PARKS FAIR OFFICE NEW CARPET $10,000.00
16. FM PSB NE CORNER FLOOR/FOUNDATION REPAIR $200,000.00

085964 11. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve a credit card for Jordan Coreson, Emergency Management Public Radio Technician.

085965 12. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve publishing a notice seeking residents interested in being appointed to the Whitman County Board of Health in one of three non-elected positions.

085966 13. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the resolution to request the American Indian Health Commissioner of Washington (AIHC) to provide a nominee for a non-elected position on the Whitman County Board of Health.

RESOLUTION NO. 085966
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of seeking additional members for the Whitman County Board of Health.

WHEREAS, it is recognized that the Washington State Legislature passed the Engrossed Second Substitute House Bill 1152 (E2SHB 1152) which changes the composition of the Whitman County Board of Health adding three non-elected members to the existing elected members; and,

WHEREAS, the Whitman County Board of Commissioners passed Ordinance No. 085864, reconstituting the Whitman County Board of Health effective July 1, 2022 and

WHEREAS, the Whitman County Board of Commissioners is required to request a tribal representative per the requirements of E2SHB 1152 from the American Indian Health Commission (AIHC) and

WHEREAS, such nominee who is both a non-elected official and meets requirements for non-elected membership under Whitman County code 2.08 will be appointed to the Whitman County Board of Health by the Whitman County Board of Commissioners,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners to request the American Indian Health Commission of Washington (AIHC) provide a nominee for a non-elected position on the Whitman County Board of Health.

Dated at Colfax, WA this 18th day of July, 2022 and effective as of this date.

ATTEST:

Corey Mitzimberg
Clerk of the Board

____________________________________________________________________

Tom Handy, Chairman

____________________________________________________________________

Arthur D Swannack, Commissioner

____________________________________________________________________

Michael Largent, Commissioner
14. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve sending a notice to the Whitman County Health Network of the Board of Health non-elected positions available.

15. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve and sign the 2023 Budget Goals and Priorities letter as presented.

Public Works Division Updates:

16. The following awards and updates were shared by Public Works Director, Mark Storey.

16A. Enterprise Sales, Inc. was awarded the bid for the 3 recycle drop-off containers for the amount of $45,447.00, before tax.

16B. Cannon-Hill Industries was awarded the bid for the 2022 Yard and Wood Waste Grinding for the amount of $34.00/ton, before tax.

16C. Mr. Storey said the maintenance division is continuing to work on chip sealing in towns.

16D. The easement for the County owned quarry on Elberton Road is being pursued by the requestor and will be brought before the Commissioners at a later date.

16E. Mr. Storey also shared the 2022 2nd quarter activity report from the Building department. He reported:
   - Building permits issued: 35
   - Building permits pending: 20
   - Total inspections: 71
   - Total Final Inspections: 17
   - Total miles driven: 2,801
   - Average daily miles: 43.77
   - Commercial Valuations: $853,850.00
   - Total Valuations: $3,829,498.00
   - Total Permit Fees: $24,799.00
   - Total Plan Review Fees: $12,869.00
   - Total Fees: $37,695.00

CORRESPONDENCE:

17. No correspondence was received.

18. Commissioners’ pending list reviewed.

19. Approved documents signed.

10:45 a.m. – Recess.

1:30 p.m. – Reconvene/Board Business Continued.

Remotely: Mike Berney of Palouse River Counseling and Greater Columbia Administrative Service Organization (ASO) and Nicole Frazier.

20. Mr. Berney reviewed the ASO’s meetings of June 2 and July 7, 2022.

1. GCBH – ASO Issue: Executive Session(s):
   - Background: No Executive Sessions were held.

2. GCBH – ASO Issue: Fiscal and Administrative Updates
Warrants and vouchers for May were presented and approved. June warrants and vouchers are delayed due to fiscal year end requirements.

The ASO Financial Statements: It looks like GCBH will be able to release some additional funds into the service network. Will know better once the fiscal year closes.

GCBH computer servers have reached the end of their useful life. Staff are researching two options.
  - Four (Used to have 12) physical servers on site. This would have a lower initial cost. The demands on the ASO seem to be increasing again.
  - Virtual Servers have a higher initial cost and may require some additional staff training. It looks like this might be the wave of the future.

In June the Personnel Committee met and unanimously recommended the following:
  - Establishing a new job position for a Youth Navigator. This is required and fully funded by the State.
  - Re-classifying 3 positions to reflect additional responsibilities.

Request to authorize the Chair to sign a long list of housekeeping (new fiscal year plus a few others) contracts. The Board decided to authorize signature with one vote for all the contracts. The minutes will reflect an abstention by Whitman County for one of the new contracts specific to Palouse River Counseling.

Outcome: Whitman County voted in favor of the motion to approve paying the warrants/vouchers, to authorize position changes recommended by the Personnel Committee, and to authorize the chair to sign the presented contracts. All votes were unanimous.

3. GCBH – ASO Issues: State updates:
   - No compliance issues to report for either month.
   - The new 988 Federal and State-wide behavioral health crisis number is slated to start July 16th.
     - Authorized signature with Volunteers of America’s call center. One of the 3 State approved centers in Washington. To start in September of 2022.

Outcome: Whitman County voted in favor of authorizing the new call center contract. The vote was unanimous.

4. GCBH – ASO Issues: ASO Updates
   - The Board appointed 2 new members to the GCBH Behavioral Health Advisory Board (BHAB).

5. GCBH – ASO Issue: Public Comment
   - One public comment in July regarding a conference on the workforce shortage in behavioral health. The conference is put on by the Greater Columbia Accountable Community of Health.

6. GCBH – ASO Issue: Other Business:
   - None was presented either month.

2:00 p.m. – Recess.

Tuesday, July 19, 2022

2:30 p.m. – Reconvene/Board Business Continued/Workshop.

Present: Mark Storey, Karl Webber, Kristine Meyer, Tom Kammerzell, Port of Whitman Commissioners, Laura Donnell, Kara Riebold, Sarah Highfield, Debbie Snell and Richard French.

Remotely: Anthony Kuipers.

085972 21. The following items were discussed but no action was taken.
THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on Monday, July 25, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent Commissioners, and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D085972A 22. Approved consent agenda items signed.

D085973 23. Treasurers Wire Transfers and Check Report in the amount of $404,241.69 and General/Veterans’ Relief/Payroll warrants numbered 362087-362161 for $210,945.17 approved.


D085974 24A. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to amend the agenda adding item 24B., Assessor credit card increase request.

D085975 24B. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve a credit card increase to the Assessor, Wraylee Flodin.

9:05 a.m. - BOCC Workshop.

Remotely: Mark Storey, Human resources Department, Bill Tensfeld, Chris Skidmore, Sarah Hardy, Cynthia Hayward, Jacy Leach, Jessica Jensema, Crystn Guenthner, Noel Christiansen, Chris Nelson and Keaton Wheeler.

D085976 25. The following items were discussed but no action was taken.

Malden Recovery Status
Malden Code Enforcement/Long term RVs
SEWEDA Interviews
Colfax 150 Celebration
COVID-19 Update

County Calendar/Other Committees
McKinstry
Whitcom IT Staff Resignation
EM Tower Status
Port of Whitman/Port of Wilma Road Letter

D085977 26. Commissioner Handy shared the Energy & Enterprise Initiative presentation by Bob Inglis will be rescheduled. Mr. Inglis had flight delays/cancellations and was unable to attend today’s meeting.

9:30 a.m. - Adjournment.
D085977A  Commissioner Largent moved to adjourn the July 18th and 25th, 2022 meetings. Motion seconded by Commissioner Swannack and carried. The Board will meet in regular session, in the Auditorium of the Whitman County Auditorium, Colfax, Washington, on August 1, 2022. The foregoing action made this 25th day of July, 2022.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

Corey Mitzimberg
Clerk of the Board

TOM HANDY, CHAIRMAN
Board of County Commissioners