

082937 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 20, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Ellary Holliday, Lance Bishop, espy, Jessica Jensema, Jill Whelchel, Mark Storey, Bill Tensfeld, Annie Pillars, Janet Schmidt, Sandy Jamison, Sharron Cunningham, Jacob Jones, Robin Jones, telephone (9:00 a.m.), Victoria Fowler (9:05 a.m.), Gary Petrovich (9:10 a.m.), Brandy Dean (9:10 a.m.), Brandon Kruger (9:20 a.m.), Sign Shop (9:25 a.m.), and Bailey Wiedmer (9:30 a.m.).

082938-082939 1-2. The following items were discussed but no action was taken.

- 2020 Budget Amendment #1
- Big Game Habitat
- Disaster Financial Mgt. Guide
- Paid Family Medical Leave
- Overtime Rule
- Employee Resignation
- McKinstry Update
- Administrative Services Position
- Palouse Empire Fair

9:45 a.m. - Recess.

10:15 a.m. - Flag Salute.

Remotely: Lance Bishop, Ellary Holliday, Paul Spencer, Sharron Cunningham, espy, Victoria Fowler, Jacob Jones, Sandy Jamison, Jessica Jensema and telephone (10:15 a.m.).

D082939A 3. Pledge of Allegiance.

Consent Agenda:

082940 4. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

082941 5. Treasurer's Wire Transfers and Check Report in the amount of **\$1,001,263.19**, and Payroll warrants numbered **348563-348574** for **\$644,960.71** approved.

082942 6. April 6, 2020 minutes approved.

082943-082947 7. Personnel change orders approved.

082948 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the rejection of the bid received for the 2020-2021 legal printing as the one and only bid was non-responsive.

082949 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the publishing of a notice for a 2nd call for bids for the 2020-2021 legal printing contract.

082950 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the Chairman to sign the 2020 1st quarter PDC lobbyist report.

082951 11. The regular meeting was recessed at 10:30 a.m. and the hearing convened by the Chairman for the 2020 Budget Amendment #1.

Administrative Services Director, Gary Petrovich, reported summary of the requested budget amendments within the general fund. The approximate total amendment proposed,

including both revenue and expenses, is \$170,000. He highlighted the Public Works' Building department's request of an additional \$85,000 to cover shortfalls which occurred in 2019 and are projected in 2020; the Auditor's request of \$25,057 to cover payroll expenses incurred after Courthouse bargaining negotiations; Information Technology department's request of approximate \$53,000 due to a new hire; and the Superior Court's amendment of \$6,113 for administrator reclassification. There is \$150,000 set aside in the Operating Contingency Fund, but the proposed amendment exceeds that amount by approximately \$20,000.

There being no further comments the hearing was adjourned at 10:35 a.m. and the regular meeting reconvened.

082952 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the 2020 Budget Amendment #1 as presented.

RESOLUTION NO. 082952
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON
2020 BUDGET AMENDMENT #1

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, April 20, 2020; and,

WHEREAS, any and all taxpayers appearing at the hearing held this date, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates these amendments are necessary for the operation of the specified funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2020 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 20th day of April, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

DEPARTMENT	2020 Adopted Expenditure Budget	BA #1 Revenue	BA #1 Expenditures	2020 Amended Expenditure Budget after BA #1
Administrative Services	212,767			212,767
Assessor	460,554			460,554
Auditor	1,082,339		25,057	1,107,396
Child Support Enforcement	131,317			131,317
Clerk	329,648			329,648
Commissioners	479,445		12,121	491,566
General Government	3,333,133	4,525	85,000	3,418,133
Coroner	203,135			203,135
District Court	889,936			889,936
Emergency Management	301,557			301,557
Extension	140,532			140,532
Facilities Management	761,101			761,101
Fair	436,902			436,902
Health	806,719			806,719
Human Resources	234,763			234,763
Information Technology	670,121		53,091	723,212
Juvenile	582,227			582,227
Parks & Recreation	276,591			276,591
Prosecuting Attorney	754,265			754,265
Sheriff	4,190,975			4,190,975
Superior Court	244,596		6,113	250,709
Treasurer	481,159			481,159
Weed	109,167			109,167
Fund Balance Adjustment		176,857		
	17,112,949	181,382	181,382	17,294,331

DEPARTMENT	2019 Adopted Budget	BA #1 2019 Revenues & Expenditures	2019 Amended Budget BA #1	
Self-Insurance	30,000		30,000	101.012.000
Building & Development-PW	249,250		249,250	102.400.000
Countywide Planning-PW	618,353		618,353	103.400.000
Developmental Services	954,304		954,304	104.340.000
Extension Publications	200		200	106.240.000
Veterans Relief	145,550		145,550	108.060.000
Homeless Housing Plan	275,000		275,000	109.012.000
County Road-PW	19,022,278	1,574,174	20,596,452	110.400.000
Public Facilities Improvement	2,686,242		2,686,242	112.010.000
Hotel/Motel Tax	28,000		28,000	115.300.000

Domestic Violence Services	1,100		1,100	116.010.000
Boating Safety	125,000		125,000	117.140.000
Inmate Welfare	35,000		35,000	118.140.000
Historic Preservation/Program	60,000		60,000	120.010.000
Sheriff K-9 Unit	13,500		13,500	122.140.000
Paths & Trails-General	242,196		242,196	123.310.000
REET Technology	195,381		195,381	124.050.000
Donations & Planned Giving-Fair	5,650		5,650	125.300.000
Donations & Planned Giving-Parks	351,700		351,700	125.310.000
Treasurer M&O	155,000		155,000	126.050.000
Quad-City	401,000		401,000	127.140.000
Crime Victims/Witness	107,452		107,452	128.100.000
Juvenile Special Revenue Funds	86,035		86,035	129.170.000
Inter-Local Drug Fund	18,500		18,500	130.140.000
Auditor's Document Preservation	266,600		266,600	132.060.000
Commissioners Special Revenue	529,664		529,664	133.010.002
Elections Reserve	81,000		81,000	134.060.000
Prosecutor Stop Grant	24,119		24,119	135.100.000
District Court-Elec Monitoring	90,524		90,524	136.030.001
Federal Equitable Sharing	250,500		250,500	138.140.000
Washington Housing-SHB 2060	36,000		36,000	141.010.000
Trial Court Improvement-Superior	51,445		51,445	143.020.000
Trial Court Improvement-District	106,717		106,717	143.030.000
Emergency Communications	1,132,856		1,132,856	144.260.001
Debt Service External-PSB Bond	166,892		166,892	200.010.003
Debt Service	86,890		86,890	210.010.001
Capital Projects	2,531,990		2,531,990	300.010.00x
Capital Projects-Fair	175,094		175,094	310.300.000
Capital Projects-Outside Source	113,830		113,830	320.010.00x
Solid Waste - PW	6,917,500		6,917,500	400.400.000
Solid Waste Reserve - PW	1,816,000		1,816,000	410.400.000
Equipment Rental & Revolving	6,571,000		6,571,000	501.400.000
Unemployment	140,000		140,000	511.012.000
	46,895,262	1,574,174	48,469,436	

082953 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the resignation of the Administrative Services Director, Gary Petrovich.

082954 14. There were no COVID-19 decisions.

CORRESPONDENCE:

D082954A 15. The following correspondence was received:

082955 15A. A letter was received by the U.S. Army Corps of Engineers (USACE) informing commissioners Walla Walla District has requested continued teamwork on the planning and preparation for potential flooding within the State of Washington. USACE request all communities prepare for the consequences of potential flooding and are able to sustain a flood response until either the flood recedes, or external resources can be mobilized. They recommend coordinating all flood response operations with Walla Walla District.

082956 15B. An executed copy of the Washington State Department of Commerce CDBG-PS grant #19-62210-016, Amendment "A" was received.

082957 16. Commissioners' pending list reviewed.

10:40 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey (11:00 a.m.)

Remotely: Paul Spencer, Brandon Kruger, Ellary Holliday, espy, Victoria Fowler, Bailey Wiedmer, Tplye, Dean Cornelison (11:00 a.m.), Roger Harnack, and David Nails (11:05 a.m.).

082958 16A. The following Public Works related issues approved/updated:

ACTION ITEMS:

082959 17. The following bids were received for the Carothers Road Solid Waste Facility MRW building remodel. Public Works' Director, Mark Storey, noted it had been an interesting bid process as advertisement went out before COVID-19. He stated due to social distancing limitations, some bidders may be confused how to submit their bids. Before opening bids, he cautioned he may reopen the bid process.

BIDDER	AMOUNT
Kenaston Corp. out of Lewiston, ID	\$1,165,030 (base bid, no tax)
Halme Builders out of Davenport, WA	\$1,020,500 (base bid, no tax)

The commissioners will tentatively make an award on May 4, 2020.

082960 18. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to award Pape Machinery the bid award to lease a new/current model year, diesel powered, articulated, four wheel drive loader with trade-in for a monthly lease payment of \$1,938.86 for five (5) years.

082961 19. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign the WSDOT Title VI Non-Discrimination Agreement as presented.

082962 20. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution initiating a county forces road project designated as 2020 sealcoating as presented.

**RESOLUTION NO. 082962
BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington.**

In the matter of initiating a county force county road project designated as 2020 Sealcoating, C.R.P. No. 1000 ET AL, Project No. XFL20.

IT IS HEREBY RESOLVED that the Selected Countywide Roads be improved as follows:

Preleveling and Sealcoating approximately 18 miles of County Roads.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted road fund budget and based on the county engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 1,000.00
Maintenance	\$ <u>410,000.00</u>
TOTAL (Road Fund)	\$ 411,000.00

ESTIMATED date of commencing work: June 1, 2020
ESTIMATED date of completing work: August 31, 2020

ADOPTED this 20th day of April, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

DIVISION UPDATES:

D082962A 21. The following division updates provided by Public Works staff.

Maintenance Division:

082963 21A. Mark Storey reported road stabilization went out to small works for the Almota Road project. It was a competitive process between four companies. It was awarded to Envirotech Services, Inc. out of Veradale, WA for \$22,032.39 before tax.

D082963A 21B. There will be increased traffic on Stevick Road for a while. It needs dust oil earlier than usual due to dry spring weather. Law enforcement has been patrolling and educating drivers about the reduced speed limit.

D082963B 21C. The contractor for the Union Center Stockpile is busy making big and small rocks. They hope to be done by the April 30th deadline. Repp Quarry broke down last Tuesday, three days short of finishing their contract. They also hope to be done by the April 30th deadline.

Engineering Division:

D082963C 21D. Good progress is being made on Almota Road project in the closure area. They are doing some "dig out" sections in the existing road. It is up to final grade. Crews will be moving to the south end of the project by the end of this week or early next. The dry spring has been helpful.

Planning Division:

D082963D 21E. The new assistant planner is scheduled to start on May 11th allowing a few days overlap with Katrin Kunz. Ms. Kunz's last day is May 15th.

D082963E 22. Approved documents signed.

11:15 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business cont.

Remotely: Mike Berney, Greater Columbia Behavioral Health (GCBH); Bailey Wiedmer; Ellary Holliday; and Lance Bishop (1:30 p.m.).

082964 23. Mr. Berney reviewed the regular Executive Committee Board meeting held on March 12th and April 2nd, 2020 of the Greater Columbia Behavioral Health Administrative Service Organization (GCBH-ASO).

D082964A 23A. ASO Issue: Executive Session(s):
No executive session was needed.

D082964B 23B. GCBH-ASO Approval of warrants and vouchers:
Warrants and vouchers for February (\$1,569,024.26) and March (\$1,333,539.44) relating to ASO operations were approved. Whitman County voted in favor for both months. The votes were unanimous.

D082964C 23C. GCBH-ASO Issues: State Updates:
The split of non-Medicaid funds between the ASO's and Managed Care Organizations (MCOs) has been changed to ASO receiving 80% and MCOs receiving 20%. The bill to change how behavioral health Ombud's services was to be provided did not pass. MCOs may not require prior authorization for Substance Use Disorder (SUD) treatment. A bill to study the Behavioral Health Crisis System in Washington, especially its funding, passed. An additional 4 million in state-only funding was approved for SFY 2021.

D082964D 23D. ASO Updates:
The Executive Committee (Board) has decided to meet monthly for now. The transition to the new Rain Tree Information System has been slowed significantly. The Raintree implementation team was re-tasked to work with established clients as they try to adapt to coronavirus issues. The Greater Columbia Accountable Community of Health will be invited to present to the Executive Committee quarterly. During the March meeting GCBH staff reported there was a significant fiscal problem with crisis system payments. This is a problem throughout the state. A corrective action plan includes some use of reserves, reduced payments to crisis providers, reduced crisis options, shifting of some funds, and additional state funding in SFY 2021. The system has been stabilized for now. The entire state is now working under the Integrated Manage Care (IMC) system. ASO financial statements are complete through March 31st.

D082964E 23E. GCBH-ASO Issue: Greater Columbia LLC Operating Agreement:
The amendment process is complete.

D082964F 23F. GCBH-ASO Issue: Other Business:
Palouse River Counseling (PRC) is working with the Prosecutor's office to confirm involuntary treatment interviews may be done via tele-health. PRC has moved almost all treatment services to tele-health. Most counselors, and some administrative staff, are working from home.

2:00 p.m. - Reconvene/Board Business Continued/BoCC Workshop.

Remotely: Ellary Holliday, Lance Bishop, Bill Tensfeld, Bailey Wiedmer, Janel Goebel (2:00 p.m.), Catherine Wigen, and Janet Schmidt (2:05 p.m.).

082965 24. The following items were discussed but no action was taken.

- Palouse Empire Fair
- Administrative Services Position

082966 25. There were no COVID-19 related decisions.

2:30 p.m. - Recess.

D082966A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 27, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D082966B 26. Approved consent agenda items signed.

082967 27. Treasurers Wire Transfers and Check Report in the amount of **\$301,419.86** and General/Veterans' Relief/Payroll warrants numbered **348800-348934** for **\$602,212.91** approved.

082968-082970 28. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Present: Lance Bishop.

Remotely: Janet Schmidt, Mark Storey, Bailey Wiedmer, Kelli Campbell, Ellary Holliday, Jill Whelchel, Jessica Jensema, Chris Nelson, Sharron Cunningham, Brandy Dean, Bill Tensfeld, Robin Jones, Sandy Jamison, Les Wigen, Victoria Fowler (9:05 a.m.), Brett Myers, telephone (9:15 a.m.), David Nails (9:25 a.m.), Brandy Dean, Jack Knudsen, Lance Funke and Casey McGourin. (9:30 a.m.).

082971 28A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize amending the agenda.

082972 28B. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to add items #29A, #33A, and #33B to the agenda.

082973-082975 29-30. The following items were discussed but no action was taken.

- CDBG Grant Disbursement
- Whitcom
- Construction Start Up
- Solid Waste
- Moderate Risk Waste Building Bid
- Road Maintenance
- EAT Meeting Update
- Citizens' Commission on Salaries
- TimeClock Plus
- Administrative Services
- Property Taxes
- WSU Extension
- McKinstry Update
- Jail Hot Water Boiler
- Kittitas/Letter to Governor

10:30 a.m. - Reconvene/Board Business Continued.

Present: Lance Bishop

082976 31. There were no COVID-19 related decisions.

082977 32. Chairman Largent asked Commissioner Swannack and Commissioner Kinzer if there was need for the afternoon workshop relating to COVID-19. The consensus was there was not. The afternoon workshop was cancelled.

082978 33. There were no COVID-19 related decisions.

10:35 a.m. - Recess.

D082978A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, April 28, 2020** at **1:30 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

1:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Remotely: Bill Tensfeld, Janel Goebel, Newsroom, Lance Bishop, Ellary Holliday, Les Wigen, and J. Pelissier (1:30 p.m.).

082979 33A. The following items were discussed but no action was taken.

- Palouse Empire Fair

2:00 p.m. - Adjournment.

D082980A Commissioner Swannack **moved** to adjourn the **April 20, 27 and 28, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 4, 2020**. The foregoing action made this **28th** day of **April 2020**.

ss/ DEAN KINZER, COMMISSIONER
ss/ ARTHUR D SWANNACK, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners