

04032023 Meeting Minutes

086729 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Monday April 3, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 AM – Call to Order/Board Business/BoCC Workshop

Attendance:

Remotely: Bailey Wiedmer, Brandy Dean, Chris Nelson, Crystn Guenther, Jacy Leach, Jessica Jensema, Joshua Vincent, Mark Storey, Sandy Jamison, Sarah Hardy, Suni Wood, WC Prosecutors Office and Livy Harnack
In Person: Bill Tensfeld

- 086730 1. The following items were discussed with no action taken.
- Superior Court Employee/Budget Request
 - St. John FFA Ag Issues Team presented “Does it Bug you to Eat Bugs?”
 - Governor listening session overview
 - Windmill Energy
 - Snowplows working now

10:00 AM – Recessed

10:15 AM – Reconvened/Board Business

Attendance:

Remotely: Bailey Wiedmer, Jacy Leach, Lorena Lynch, Jessica Jensema, Joshua Vincent, Kelli Campbell, Mark Storey, Sandy Jamison, Sarah Hardy and Suni Wood
In Person: Mark Storey

New/Old Business

- D086730a 2. Pledge of Allegiance was recited.
D086730b 3. There were no public comments.

Consent Agenda:

086731 4. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to accept the consent agenda as presented.

- 086732 4a. The following was approved.
- Treasurers Wire Transfers & Check report \$ 272,559.66
 - Payroll Claims \$ 563,987.15
 - Numbered: 366052-366060
 - General Claims/Veterans’ Relief Warrants \$ 273,145.39
 - Numbered: 366139-366208

086733-738 Veterans Claims

086739 4b. March 20-April 2, 20233 Minutes approved.

086740-746 4c. Personnel Change Orders approved.

086747 5. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to reappoint David L. Hansel to the Solid Waste Advisory Board.

086748 6. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to reappoint Aaron Lawhead to the Solid Waste Advisory Board.

086749 7. Commissioner Swannack moved, Commissioner Handy seconded the motion to approve the Road Bargaining Unit Letter of Agreement. Human Resources Director, Kelli Campbell shared the letter is for the altering of the out of class pay parameters within their contract. Motion carried.

086750 8. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the Resolution establishing fund 148.020.000 for the Law Library Fund.

**RESOLUTION NO. _____
OF THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, April 3, 2023; and

WHEREAS, the Board of County Commissioners for Whitman, County, State of Washington recognizes the need for a restricted special revenue fund to account for a County Law Library per RCW 27.24.070; and

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues and expenditures; and

WHEREAS, interest earned, if allowable, will remain in the fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED that a Restricted Special Revenue Fund numbered 148.020.000 be hereby created,

PASSED, APPROVED, AND ADOPTED this 3rd day of April, 2023.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Corey Mitzimberg
Clerk of the Board

Michael Largent, Chairman

Tom Handy, Commissioner

Arthur D. Swannack, Commissioner

086751 9. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve and sign the Whitman County Economic Development Public Facilities (.09) 2023 Letter to Cities, Towns, Port and Library.

086752 10. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the Interlocal Agreement with Port of Whitman for Dark Fiber use at the Whitman County Fairgrounds.

086753 11. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to ratify the Chairman's signature for CDBG-CV1 and CDBG-CV2 Grant.

086754 12. Commissioner Swannack moved, Commissioner Handy seconded the motion to approve and sign an Interlocal with the Town of Rosalia. Public Works Director, Mark Storey stated this is an interlocal that has been in place and required renewing. Motion carried.

Public Works Division Updates

086755 13. The following division updates were provided by Public Works Director, Mark Storey.

Maintenance

Mr. Storey shared two plows and sanders were ready for last night's snowfall and another was put together Sunday to assist with clearing the roads.

Reflective guideposts are being installed on Hume and Dry Creek Road that will assist sanders/plows when these roads are snow covered. Guideposts will be replaced yearly.

Building

He also shared the ADA plan is set to be adopted April 17th. The report is being compiled by consultants and will show the needed updates in County owned buildings. The Pullman Health Department has the most significant needed updates including the elevator needs replaced.

Building

Alan Thomson, Mark Storey will be working with the Prosecutors Office regarding County Code regarding energy, specifically bio-diesel.

D086755a 14. No correspondence was received.

D086755 15. The Pending List was reviewed.

D086755a 16. Approved documents were signed.

1:00 AM – Reconvene/BoCC Workshop

Attendance:

Remotely: None

In Person: None

086756 17. The following items were discussed with no action taken.

- SEWEDA Associate Development Organization (ADO) Application
- Port of Whitman Associate Development Organization (ADO) Application

2:30 PM – Recessed to Monday, April 10, 2023.

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, April 10, 2023 at 9:00 a.m. Michael Largent, Chairman, Arthur D Swannack, Commissioner, Tom Handy, Commissioner and Corey Mitzimberg, Clerk of the Board attended

9:00 AM – Reconvened-Board Business and Workshop

Attendance:

Remotely: Bailey Wiedmer, Craig Wines, Crystn Guenthner, Fletcher Aukerman, Jacy Leach, Kristina Cooper, Sandy Jamison, Sarah Hardy, Suni Wood, Livy Harnack-WC Gazette and Ericka Stricker -SEWEDA.
In Person: Brian Wilson, Dean Cornelison, Mark Storey and Brenda Stav-Port of Whitman

Consent Agenda:

D086756 18. Consent agenda.

086757-758 a. Personnel Change Orders approved.

086759 b. The following was approved.

- Treasurers Wire Transfers & Check report \$ 305,282.90
- General Claims/Veterans’ Relief Warrants \$ 129,198.03
- o Numbered: 366220-366342

086760 18A. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to amend the agenda to add item 21, a temporary road closure.

086761 19. The following bids were received and opened for the Almota Project.

<u>Bidder</u>	<u>Basis of Bid Amount</u>
Copenhaver Construction, Creston WA	\$4,860,870.64
N.A. Degerstrom, Inc., Spokane Valley, WA	\$4,186,987.00
MA DeAtley, Clarkston WA	\$3,841,567.00

086762 20. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to accept the proposal from the Port of Whitman for the Associate Development Organization (ADO) designation from July 2023 – June 2025.

086763 21. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the Resolution to temporarily close portions of Armstrong Road #5490 and Shawnee Road #5250 to vehicular “through” traffic during construction activities at the rail crossings for approximate three day period within a two week window starting April 24, 2023 at the discretion of the County.

RESOLUTION NO. _____

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of temporarily closing portions of the Armstrong Road #5490 and the Shawnee Road #5250 to through traffic rehabilitation and repairs to rail crossings.

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington, in the matter of temporarily closing a county road pursuant to R.C.W. 47.48.010;

WHEREAS, Public Works wishes to work with the Washington State Department of Transportation to repair and rehabilitate rail crossings, and

WHEREAS, it would not be feasible to keep the indicated road segment open to traffic during maintenance activities, and

WHEREAS, the safety and convenience of both County forces and contractor forces doing the improvements would be better protected if the road segment were closed to through traffic during construction,

IT IS HEREBY RESOLVED, that the Armstrong Road #5490 and the Shawnee Road #5250 be temporarily closed to vehicular “through” traffic during construction activities at the rail crossings, for an approximate three-day period, within a two week window starting April 24 (Approximately April 24 through June 5) at the discretion of the County Engineer. It is also resolved that the road will be posted with appropriate closure signs on either end.

DATED at Colfax, Washington, this 10th day of April, 2023.

BOARD OF COUNTY COMMISSIONERS OF
WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

BY: Corey Mitzimberg
Clerk of the Board

Arthur Swannack, Commissioner

Tom Handy, Commissioner

Workshop

086764 22. The following items were discussed with no action taken.

- Opioid Discussion
- CDBG Additional Admin
- Password Policy
- Central Policy Location
- WSAC/LSC & CRAB Meeting overviews
- Building Code Council appointment, Tom Handy
- Public Records Requests

3:00 p.m. – Adjournment.

D086764 Commissioner Swannack **moved** to adjourn the April 3th meeting. Motion **seconded** by Commissioner Handy and **carried**. The Board will meet in regular session, in the Commissioner’s Chambers of the Whitman County commissioners Chambers, Colfax, Washington, on Monday, April 17, 2023. The foregoing action made this 10th day of April, 2023.

ss/ ARTHUR D SWANNACK, COMMISSIONER

ss/ TOM HANDY, COMMISSIONER

Corey Mitzimberg
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners