THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on Monday, February 7, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Bill Tensfeld, Brandy Dean, Chris Nelson, Chris Skidmore, Crystn Guenthner, Cynthia Hayward, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Kelli Campbell, Lance Bishop, Mark Storey, Sandy Jamison, Sharron Cunningham and Wraylee Flodin.

1. The following items were discussed but no action was taken.

- Blue Ribbon Advisory Task Committee
- Water Leak/Sheriff’s Office
- Commissioner’s Shared Drive
- Public Works/Permits
- Courthouse Fresh Water Line
- COVID-19 Update
- Small Business American Rescue Plan Act Grant Applications

9:40 a.m. - Recess.

10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Mark Storey.

Remotely: Brandon Kruger, Brandy Dean, Chris Nelson, Chris Skidmore, Cynthia Hayward, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Kelli Campbell, Lance Bishop, Sharron Cunningham, Wraylee Flodin, Mary Collins and David Hall.

D085348A 2. Pledge of Allegiance.

Consent Agenda:

3. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to accept the consent agenda as presented.

4. Treasurer’s Wire Transfers and Check Report in the amount of $139,915.30, Payroll warrants numbered 359139-359146 for $659,281.24 and General Claims/Veterans’ Relief warrants numbered 359147-359245 & 359248-359252 for $405,070.34 approved.


6. Personnel change orders approved.

7. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve and sign an emergency declaration for the Facilities Department for flood damage in the Sheriffs and Coroners offices.

RESOLUTION NO. 085360
OF THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, February 7, 2022; and

WHEREAS, the Board agrees that a state of emergency existed on Wednesday, February 2, 2022 because of the sewer back up and flooding in the Whitman County Detention Center.
WHEREAS, immediate action was needed to protect the integrity of the structure of the facility, its amenities and protect employees and inmate’s health.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby declares the existence of an emergency and activates its emergency powers pursuant to R.C.W.39.04.281; and

BE IT FURTHER RESOLVED, that Whitman County is authorized to enter into contracts and incur obligation, without regard to time consuming procedures and formalities prescribed by law, necessary to engineer and perform repairs to offices and storage rooms in the basement of the Jail.

PASSED, APPROVED AND ADOPTED this 7th day of February 2022.

RESOLUTION NO. 085362
OF THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR
WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to change the pre-existing petty cash custodian within the Whitman County District Court-Colfax Department; and,

WHEREAS, the Whitman County District Court Department would like to make Kris Thompson, Financial supervisor (name and title) the Custodian; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County District Court-Colfax Department’s petty cash account #001.000.00 111.70.03 (fund and account) shall be maintained by Kris Thompson.

Done this 7th day of February 2022.
085363 10. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve and sign a resolution revising Countywide petty cash funds.

RESOLUTION NO. 085363
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 7th day of February 2022; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

PETTY CASH/CASH DRAWER, PETTY CASH STAMP, REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS

<table>
<thead>
<tr>
<th>FUND #</th>
<th>ACCOUNT #</th>
<th>FUND NAME</th>
<th>CUSTODIAN</th>
<th>AMOUNT</th>
<th>SUB-TOTAL</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>001.000.000 111.70.02</td>
<td>Public Health-Colfax-Fiscal Petty Cash</td>
<td>Chris Skidmore</td>
<td>$ 70.00</td>
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<tr>
<td>001.000.000 111.70.03</td>
<td>District Court-Colfax</td>
<td>Marlynn Markley</td>
<td>$ 50.00</td>
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<tr>
<td>001.000.000 111.70.04</td>
<td>Parks &amp; Recreation-Colfax Office</td>
<td>Rachel Lewis</td>
<td>$ 100.00</td>
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<tr>
<td>001.000.000 111.70.05</td>
<td>Auditor-Colfax-Auto Licensing</td>
<td>Sandra Jamison</td>
<td>$ 300.00</td>
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<tr>
<td>001.000.000 111.70.09</td>
<td>Prosecutor</td>
<td>Kristina Cooper</td>
<td>$ 100.00</td>
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<td></td>
<td></td>
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<tr>
<td>001.000.000 111.70.13</td>
<td>Clerk</td>
<td>Jill Whelchel</td>
<td>$ 100.00</td>
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<tr>
<td>001.000.000 111.70.15</td>
<td>Developmental Services</td>
<td>Rachel Lewis</td>
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<tr>
<td>001.000.000 111.70.021</td>
<td>Public Health-Colfax-Front Desk</td>
<td>Noel Christiansen</td>
<td>$ 140.00</td>
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<tr>
<td>001.000.000 111.70.023</td>
<td>Public Health-Pullman-Petty Cash</td>
<td>Chris Skidmore</td>
<td>$ 199.00</td>
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<tr>
<td>001.000.000 111.70.024</td>
<td>Public Health-Pullman-Front Desk</td>
<td>Meghan Johns</td>
<td>$ 70.00</td>
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<tr>
<td>001.000.000 111.70.031</td>
<td>District Court-Pullman</td>
<td>Kris Thompson</td>
<td>$ 50.00</td>
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<tr>
<td>001.000.000 111.70.041</td>
<td>Parks &amp; Recreation-Kamiak Butte</td>
<td>Laura Bloomfield</td>
<td>$ 25.00</td>
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<td>001.000.000 111.70.042</td>
<td>Parks &amp; Recreation-Wawawai</td>
<td>Dave Mahan</td>
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<td>001.000.000 111.70.052</td>
<td>Auditor-Colfax-Legal Filing</td>
<td>Sandra Jamison</td>
<td>$ 200.00</td>
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<td>001.000.000 111.70.21</td>
<td>Treasurer</td>
<td>Chris Nelson</td>
<td>$1,250.00</td>
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</tbody>
</table>

Sub-Total Current Expense Petty Cash/Cash Drawer Accounts $ 2,704.00

OTHER FUNDS PETTY CASH/CASH DRAWER ACCOUNTS

<table>
<thead>
<tr>
<th>FUND #</th>
<th>ACCOUNT #</th>
<th>FUND NAME</th>
<th>CUSTODIAN</th>
<th>AMOUNT</th>
<th>SUB-TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>106.240.000 111.70.07</td>
<td>Extension-Publications</td>
<td>Catherine Wigen</td>
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<td>110.400.000 111.70.10</td>
<td>Public Works-County Road</td>
<td>Brandon Johnson</td>
<td>$ 150.00</td>
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<tr>
<td>126.050.000 111.70.23</td>
<td>Treasurer’s Tax Foreclosure</td>
<td>Chris Nelson</td>
<td>$ 4,500.00</td>
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<td>400.400.000 111.70.17</td>
<td>Solid Waste-Landfill</td>
<td>David Nails</td>
<td>$ 400.00</td>
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Sub-Total Other Funds Petty Cash/Cash Drawer Accounts $ 5,100.00

TOTAL ALL FUNDS PETTY CASH/CASH DRAWER ACCOUNTS $ 7,804.00

CURRENT EXPENSE PETTY CASH STAMP ACCOUNTS

<table>
<thead>
<tr>
<th>FUND #</th>
<th>ACCOUNT #</th>
<th>FUND NAME</th>
<th>CUSTODIAN</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001.000.000 111.77.09</td>
<td>Prosecutor</td>
<td>Kristina Cooper</td>
<td>$ 100.00</td>
<td></td>
</tr>
</tbody>
</table>
Sub-Total Current Expense Petty Cash Stamp Accounts $ 100.00

TOTAL ALL FUNDS PETTY CASH STAMP ACCOUNTS $ 100.00

REVOLVING CASH ACCOUNTS

127.140.000 111.77.25 Sheriff's-Drug Task Force Brett Myers $30,000.00
Sub-Total Other Funds Revolving Cash Accounts $30,000.00
TOTAL ALL FUNDS REVOLVING CASH ACCOUNTS $30,000.00

ADVANCE TRAVEL ACCOUNTS

999.000.000 111.00.9706 Treasurer-Advance Travel Chris Nelson $15,000.00
Sub-Total Current Expense Advance Travel Accounts $15,000.00
TOTAL ALL FUNDS ADVANCE TRAVEL ACCOUNTS $15,000.00

TOTAL ALL FUNDS PETTY CASH/CASH DRAWER, PETTY CASH STAMP, REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS $52,904.00

Dated this this 7th day of February 2022 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Tom Handy, Chairman

Maribeth Becker, CMC
Clerk of the Board

Arthur D Swannack, Commissioner

BY: Corey Mitzimberg
Deputy Clerk of the Board

Michael Largent, Commissioner

085364 11. The Board acknowledged receipt of the 2021 real property tax refund report from Treasurer, Chris Nelson as presented.

085365 12. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the resolution for the personal property tax cancellations as presented.
The Board acknowledged receipt of the 2021 Assessor’s annual property tax certification as presented.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to sign the Teamster Welfare Trust agreement for the Correction Officers and Support Staff as presented.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to reappoint Steven J Hansen to a 3 year term on the Whitman County Emergency Communications Advisory Committee. Mr. Hansen’s term will expire June 30, 2024.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the 2021 fourth quarter Public Disclosure Commission lobbyist report.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to authorize the publishing of a notice of call for bids for 2022-2023 legal Printing.
Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve the grant awards as presented using American Rescue Plan Act (ARPA) funds.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to authorize the publishing of a notice to call for bids for 2022 Liquid Asphalt.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to authorize the publishing of a notice to call for bids for the Doneen Quarry project.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to authorize the publishing of no spray for residual and noxious chemicals on all gravel and paved county roads.

Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve amending the Whitman County Critical Areas Ordinance Title 9, Chapter 9.05 correcting the scrivener’s errors which inadvertently eliminated another Whitman County Water Conservancy Board County Code.

ORDINANCE NO. 085375
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

A RESOLUTION AMENDING THE WHITMAN COUNTY CODE, TITLE 9, CHAPTER 9.05, CRITICAL AREAS ORDINANCE CORRECTING SCRIVENER’S ERRORS.

WHEREAS, it was recently discovered the numbering for this ordinance inadvertently eliminated another Whitman County Code-Water Conservancy Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Whitman County Board of Commissioners duly approves these amendments to the Whitman County Critical Areas Ordinance Title 9, Chapter 9.05 as described in the attached documents.

Passed, approved and adopted this 7th day of February 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Tom Handy, Chairman

Maribeth Becker, CMC
Clerk of the Board

Arthur D Swannack, Commissioner

BY: Corey Mitzimberg
Deputy Clerk of the Board

Michael Largent, Commissioner

DIVISION UPDATES:

The following division updates provided by Public Works staff.

Engineering Division:

Mr. Storey reported the Gordon Quarry crushing work is complete and cleanup of the area is progress.
BOCC MINUTES-02/07/2022

Planning Division:

D085375 23B. Mr. Storey and Building Inspector, Ginny Rumiser composed and mailed a letter to the Mayor of Malden regarding recreational vehicles (pull trailers, campers, motorhomes) being used as permanent residences on property owned by the Malden residents. Recreational vehicles (RV) can only be considered a permanent residence if located in a trailer/RV park. The Emergency Management department did allow these as temporary residences after the Babb Road fire in 2020. The intent of the letter was to create an awareness of the state and federal laws. These restrictions apply to all of Whitman County.

D085375 23C. Mr. Storey also shared graders are going out this week. Crews will be trimming trees and bushes along with improvements to the gravel as time and weather permits.

D085375 23D. Maintenance Operations Manager, Brandon Kruger said haul road permits will not be issued because the roads are saturated from freezing and melting due to the recent temperature fluctuations. Chairman Handy asked what happens if someone does drive on the road without a permit. Mr. Kruger responded if an employee comes upon someone they will educate and ask the driver to exit. He also shared the Sheriff can ticket drivers who can also be held responsible for any road damage.

D085375 23E. Commissioner Swannack shared a thank you he received for the work done on Beeson Cut Off Road.

CORRESPONDENCE:

D085375 24. No correspondence was received:

D085376 25. Commissioners’ pending list reviewed.

D085376 26. Approved documents signed.

12:00 p.m. – Recess.

1:30 p.m. – Reconvene/Workshop/Board Business Continued.

Present: Judge Gary Libey, Prosecutor Denis Tracy and Dan LeBeau.(1:30-2:00)
Remotely: Lorena Lynch (1:30-2:00), Brandy Dean, Adam Turnidge, Bill Tensfeld, Chris Nelson,

085377-085379 27-29. The following items were discussed but no action was taken.

- Courthouse Building Forever More
- Facilities Courthouse Update
- Emergency Management Staffing
- American Rescue Plan Act Budget Update

4:00 p.m. – Recess.

D085379 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on Monday, February 14, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent (remotely) Commissioners, and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. – Reconvene/Board Business Continued.

D085379A 30. Approved consent agenda items signed.
BOCC MINUTES-02/07/2022

085380  31. Treasurers Wire Transfers and Check Report in the amount of $238,804.79, and General/Veterans’ Relief/Payroll warrants numbered 359265-359416 for $330,688.66 approved.

085381-85386  32. Personnel change orders approved.

085387-85397  32A. American Rescue Plan Act grant contracts approved.

085398  32B. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to amend the agenda adding items #34 and #35.

9:05 a.m. – BOCC Workshop.

Remotely: Mark Storey, Kelli Campbell, Cynthia Hayward, Jessica Jensema, Fletcher Aukerman, Jacy Leach, Crystn Guenthner, Sandy Jamison, Lance Bishop, Brandy Dean and David Hall.

085399  30. The following items were discussed but no action was taken.

- American Rescue Plan Act Grant Applications
- Sheriff’s Office Leak Update
- Roundabout-Pullman/Albion
- Legislative Updates
- Courthouse Update/Waterline
- Public Works Road Closures
- COVID-19 Update

9:40 a.m. – Recess.

10:00 a.m. – Reconvene/Board Business Continued/Executive Session.

Remotely: Mark Storey, Jessica Jensema, Kelli Campbell, Fletcher Aukerman, David Hall, Jacy Leach, Lance Bishop, Cynthia Hayward, Brandy Dean and Zak Kennedy.

085400  30. The following items were discussed but no action was taken.

- Lobbyist Report

10:25 a.m. – Recess.

10:30 a.m. – Reconvene/Board Business Continued/Executive Session.

Present: Denis Tracy, County Prosecutor.

085401  31. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to go into executive session with the above individual(s) until 11:30 a.m. in accordance with RCW 42.30.110(1)(i) for matters related to legal risks of current or proposed action.

11:30 a.m. – Return to Open Session/Adjourn.

D085401A Commissioner Largent moved to adjourn the February 2nd and 14th, 2022 meeting. Motion seconded by Commissioner Swannack and carried. The Board will meet in regular session, in the Auditorium of the Whitman County Auditorium, Colfax, Washington, on February 22, 2022. The foregoing action made this 14th day of February 2022.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC  TOM HANDY, CHAIRMAN
Clerk of the Board  Board of County Commissioners