



## WHITMAN COUNTY COMMISSIONERS' AGENDA

*Agenda is subject to change without prior notice.*

**December 4, 2023**

**REGULAR MEETING**—The Whitman County Commissioners meet every Monday beginning at 9:00 a.m. (unless otherwise noted) on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Monday of the month. If Monday is a holiday; the Commissioners' regular meeting will take place on Tuesday.

Meetings are held in the Commissioners Chambers, Whitman County Courthouse, 400 N Main Street, Colfax, Washington (unless otherwise noted), remote participation is available for attending the Commissioners' meetings at: <https://us06web.zoom.us/j/2514696351>

**REQUESTS**—All persons desiring to introduce an item for Commission discussion must submit the issue to the Clerk of the Board **no later than 12:00 p.m. on Wednesday** preceding the meeting unless otherwise noted.

**ACCOMMODATIONS**—The Commissioners Chambers is accessible to the disabled via the Mill Street entrance. For special services, call (509) 397-5240 by 12:00 p.m. on Wednesday preceding the meeting.

### **Monday, December 4, 2023**

#### **9:00 AM- CONVENE-WORKSHOP**

1. Workshop items
  - a. Non-Action Items

#### **10:00-10:15 AM - RECESS**

#### **10:15 AM – RECONVENE- BOARD BUSINESS**

2. Flag Salute
3. Public Comment
4. Consent Agenda - December 4-17, 2023
  - Approval of Claims
  - Approval of Minutes
    - November 20, 2023
  - Approval of Personnel Change Orders

#### **New and Old Business**

5. Vacation Carryover Request
6. PBAC Interagency Agreement term extension
7. Review of Countywide Tax Levies
8. Resolution – Certifying Countywide Tax Levies
9. Resolution - County and County Road Levies (T)
10. Hearing – Whitman County Code, Chapter 2.02.040, Salary Commission 10:20 AM
11. Ordinance – Whitman County Code, Chapter 2.02.040, Salary Commission
12. Hearing – Riddco Zoning Change 10:30 AM
13. Ordinance-Amending Riddco Zone Change from a Heavy Limited to a Light Industrial District
14. Hearing – Zoning Changes to Chapters 19.15 and 19.16 10:45 AM
15. Ordinance – Amending the Whitman County Zoning Ordinance Chapters 19.15 and 19.16
16. Contract for Countywide Guardrail Improvements
17. Public Works Division Updates
18. Correspondence
19. Pending List Reviewed
20. Approved Documents Signed

#### **12:00 PM- RECESS**

12:00 PM – WSAC Virtual Assembly (BoCC)

12:00 PM – Housing Authority Advisory Committee (Handy)

**1:00 PM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSION**

21. Executive Session 1:00-2:00 PM

- Negotiations

22. Workshop 2:00 PM

- a. 2024 Budget meeting

**RECESS TO TUESDAY, DECEMBER 5, 2023, 9:00 AM-EXECUTIVE SESSIONS**

**Tuesday, December 5, 2023**

**9:00 AM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSIONS**

23. Executive Session 9:00-10:00 AM

- Employee Evaluation

24. Executive Session 10:00-11:00 AM

- Employee Evaluation

25. Executive Session 11:00-12:00 PM

- Employee Evaluation

**12:00 PM- RECESS**

12:00 PM – December 2023 MS- and EI-ISAC Monthly Membership Call (Handy)

**1:45 PM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSION**

26. Executive Session 1:45-2:45 PM

- Employee Evaluation

**RECESS TO WEDNESDAY, DECEMBER 6, 2023, 9:00 AM-WORKSHOP**

4:00 PM – Whitman County Tax Sharing Agreement meeting (Swannack)

**Wednesday, December 6, 2023**

**9:00 AM RECONVENE**

27. Workshop

- a. 2024 Budget meeting

**11:00 AM RECESS TO MONDAY, DECEMBER 11, 2023, 9:00 AM-WORKSHOP**

4:00 PM – Whitcom Finance meeting (Handy)

**Thursday, December 7, 2023**

**Friday, December 8, 2023**

10:00 AM - One Palouse Board of Directors meeting (Handy)

**Monday, December 11, 2023 – Bi-Week**

**9:00 AM RECONVENE**

- 28. Workshop
  - a. Non-Action Items
- 29. Consent Agenda
  - a. Approved Claims
  - b. Approved Personnel Change Orders
- 30. Public Meeting – Budget Amendment 3 10:20 AM
- 31. Miscellaneous Year-End Items (T)
- 32. Executive Session 11:00-12:00 PM
  - Negotiations

**12:00 PM- RECESS**

**1:00 PM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSIONS**

- 33. Executive Session 1:00-2:00 PM
  - Employee Evaluation
- 34. Executive Session 2:15-3:15 PM
  - Employee Evaluation

**3:15 PM- RECESS TO TUESDAY, DECEMBER 12, 2023 – 11:00 AM – EXECUTIVE SESSIONS**

3:30 PM – Whitman County BAT Regular meeting (Handy)

**Tuesday, December 12, 2023**

8:00 AM – Human Resources meeting (Largent)

10:00 AM – Palouse RTPO Transportation Policy Board meeting (Handy)

**11:00 AM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSIONS**

- 35. Executive Session 11:00-12:00 PM
  - Employee Evaluation

**12:00 PM- RECESS**

**12:45 PM – RECONVENE- BOARD BUSINESS-EXECUTIVE SESSIONS**

- 36. Executive Session 12:45-1:45 PM
  - Employee Evaluation
- 37. Executive Session 2:00-3:00 PM
  - Employee Evaluation

**3:00 PM – ADJOURNED TO MONDAY, DECEMBER 18, 2023**

4:00 PM – Salmon Recovery Board (Largent)

**Wednesday, December 13, 2023**

2:00 PM - DPA Board meeting (Handy)

4:00 PM – Whitcom Finance meeting (Handy)

**Thursday, December 14, 2023**

9:00 AM – WSAC Broadband Advisory Committee meeting (Handy)

12:00 PM – Workforce Development Council (Swannack)

1:15 PM – 911 Safety Telecommunications (Handy)

**Friday, December 15, 2023**

7:30 AM – Government Affairs (Handy)

8:30 AM – Ritzville Town Hall (Swannack)