



**WHITMAN COUNTY COMMISSIONERS' AGENDA**  
**JULY 16-29, 2018**  
**REVISED 07/18/18**

**REGULAR MEETING** - The Whitman County Commissioners meet every Monday beginning at 9:00 a.m. (unless otherwise noted) on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Monday of the month in their Chambers at the Whitman County Courthouse, 400 N. Main Street, Colfax, WA. If Monday is a holiday, the Commissioners' regular meeting will take place on Tuesday. **The agenda is subject to change without prior notice.**

**REQUESTS** – All persons desiring to introduce an item for Commission discussion must submit the issue to the Clerk of the Board **no later than 12:00 p.m. on Wednesday** preceding the meeting unless otherwise noted.

**ACCOMMODATIONS** - The Commissioners' Chambers are accessible to the disabled via the Mill Street entrance to the Courthouse. For special services, call (509) 397-5240 by 5:00 p.m. on Wednesday preceding the meeting.

**MONDAY, JULY 16, 2018**

**1. 9:00 a.m. – 10:00 a.m. – Convene/Board Business**

A) Workshop (Conf. Room)

1) Non-Action Items

**(9:00 a.m.-BOCC)**

**2. 10:00 a.m. – 10:15 a.m. – Recess**

**3. 10:15 a.m. – 12:00 p.m. – Reconvene/Board Business Continued**

B) Flag Salute (Chambers)

2) Pledge of Allegiance

**(10:15 a.m.-BOCC)**

C) Consent Agenda

3) Approval of Claims, Minutes and Personnel Change Orders

4) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims for 07/16-23/18

5) Minutes for 07/02/18

6) Personnel Change Orders for 07/16-23/18

D) New/Old Business

7) Resolution Authorize Borrowing of Funds for Emergency Communications Radios

8) Emergency Communications Radios Purchase Agreement

9) Comprehensive Emergency Management Plan

10) 2<sup>nd</sup> Quarter Public Disclosure Commission Report

11) Water Conservancy Board Reappointment

12) Sheriff's Grant Application Data Forms

13) Steptoe Butte Land Acquisition Comments

14) Correspondence

15) Pending List Reviewed

16) Pullman Civic Trust Rail Banking Presentation

**(10:30 a.m.-Ryder/Carloye)**

17) June Financial Review

**(10:45 a.m.-Petrovich)**

18) 6-Year Transportation Improvement Plan Hearing

**(11:00 a.m.-PWD)**

19) Resolution Adopting 6-Year Transportation Improvement Plan

20) Notice/Call for Bids for Farmington Road Overlay Project

21) Division Updates

22) HIPAA Update

**(11:30 a.m.-Henderson/Campbell)**

23) Annually Required HIPAA Training

24) Approved Documents Signed

**4. 12:00 P.M. – COMMISSIONERS' MEETING RECESSED TO TUESDAY, JULY 17, 2018.**

**MONDAY, JULY 16, 2018 CON'T.**

**5. 2:00 p.m. – 2:30 p.m. – Convene/Board of Health**

1. Approval of May 21, 2018 Minutes
2. Health Officer Update
3. Environmental Health Update
4. Personal Health Update
5. Administrative Update
6. Adjournment/Next Board of Health Meeting: September 17, 2018

**2:30 p.m. – 3:00 p.m. – 2018 Board of Equalization**

1. The 2018 BOE convened.
2. Nominations for Chairman.
3. The Board, Assessor and Appraisers to be sworn in.
4. Status of assessed **real** property values.  
Due by January 1<sup>st</sup>.
5. Status of assessed **personal** property values.  
Due by January 1<sup>st</sup>.
6. Status of assessed **senior** citizen exemption values.  
Due to State by February 28<sup>th</sup>.
7. Status of **certified assessment rolls**.  
Due to BOE by July 15<sup>th</sup>.  
Due to State by January 1<sup>st</sup>.
8. Status of **assessed new construction** values.  
Placed on assessment rolls by August 31<sup>st</sup>.  
Due to State by September 15<sup>th</sup>.
9. Last date revaluation notices were mailed.
10. Last date new construction notices were mailed.
11. Petitions received?
12. Petitions stipulated?
13. Petitions pending?
14. Hearing(s) scheduled?
15. Adjournment.

**TUESDAY, JULY 17, 2018**

**6. 9:00 a.m. - 11:00 a.m. – Reconvene/Board Business Continued.**

- E) Workshop (Conf. Room)  
25) WCIF Update

**( 9:00 a.m.-Kaino)**

**7. 11:00 A.M. – COMMISSIONERS' MEETING RECESSED TO MONDAY, JULY 23, 2018.**

**6:00 p.m.** – Spokane Valley City Council meeting (Swannack).

**Wednesday, July 18, 2018**

- 9:30 a.m.** - Whitcom Executive Board meeting at Pullman City Hall (Kinzer).  
**10:00 a.m.** – WA Rural Counties Insurance Pool conference call meeting (Largent).

**Thursday, July 19, 2018**

**Friday, July 20, 2018**

**MONDAY, JULY 23, 2018**

**8. 9:00 a.m. – 11:00 a.m. – Reconvene/Board Business Continued**

F) New/Old Business (Conf. Room)

26) Approved Consent Agenda Items Signed (9:00 a.m.-BOCC)

27) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims

28) Personnel Change Orders

**28A) Motion to Amend Agenda Adding Items #28B and #28C**

**28B) Citizens' Commission on Salaries for Elected Officials Appointments**

**28C) Resolution Declaring Emergency Purchase**

G) Workshop (Conf. Room)

29) Non-Action Items (9:05 a.m.-BOCC)

**9. 11:00 A.M. – COMMISSIONERS' MEETING ADJOURNED TO MONDAY, JULY 30, 2018.**

**10. 11:00 a.m. –11:30 a.m. – 2018 Board of Equalization**

1. The 2018 BOE convened.
2. The Board, Assessor and Appraisers sworn in if necessary.
3. Status of assessed **real** property values.  
Due by January 1<sup>st</sup>.
4. Status of assessed **personal** property values.  
Due by January 1<sup>st</sup>.
5. Status of assessed **senior** citizen exemption values.  
Due to State by February 28<sup>th</sup>.
6. Status of **certified assessment rolls**.  
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8. Last date revaluation notices were mailed.
9. Last date new construction notices were mailed.
10. Petitions received?
11. Petitions stipulated?
12. Petitions pending?
13. Hearing(s) scheduled?
14. Adjournment.

**7:30 p.m.** – Palouse Empire Fair Board meeting at the Fairgrounds (Largent).

**Tuesday, July 24, 2018**

**10:00 a.m.** – Freight Mobility Strategic Investment Board meeting (Swannack).

**6:00 p.m.** – Snake River Salmon Recovery Board meeting in Pomeroy (Largent).

**Wednesday, July 25, 2018**

**8:00 a.m.** – Cup O'Joe at Perkins House in Colfax (BOCC).

**9:00 a.m.** – Avista TAC meeting in Spokane (Kinzer).

**11:00 a.m.** – Incident Team meeting in Commissioners' Conference Room (Swannack).

**12:00 P.M. - AGENDA DEADLINE FOR THE JULY 30, 2018 MEETING.**

**Thursday, July 26, 2018**

**10:00 a.m.** – Martin Hall Juvenile Detention Board meeting at Medical Lake (Swannack).

**Friday, July 27, 2018**

**11:00 a.m.** – Eastern WA Council of Governments meeting at Lincoln County Courthouse (Swannack).

**3:00 p.m.** – WSAC Legislative Steering Committee Fish Barrier webinar (BOCC).

**Sat./Sun., July 28/29, 2018**

Sat. **11:00 a.m.** – Palouse Music Festival.