

BOCC MINUTES-02/16/2021

083997 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, February 16, 2021 at 9:00 a.m.** Arthur D Swannack, Chairman, Michael Largent (remotely) and Tom Handy Commissioners (remotely), Maribeth Becker, CMC, Clerk of the Board (remotely) and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Lance Bishop, Jessica Jensema, Mark Storey, Sandy Jamison, WC Gazette, Daily Evergreen, Chris Skidmore, Sharron Cunningham, Bill Tensfeld, Kelli Campbell, Anthony Kuipers, Brandy Dean (9:00 a.m.), and Brandon Kruger (9:25 a.m.).

083998 1. The following items were discussed but no action was taken.

- Port of Whitman Business Air Center
- Vaccination Outreach
- Snake River Dams
- Malden/Pine City Update
- HB 1152
- HB1110
- Road Maintenance
- Road Vacations
- County Surplus Property

10:00 a.m. - Recess.

10:15 a.m. - Flag Salute.

Remotely: Lance Bishop, Jessica Jensema, Alisha Matelski, Ellary Holliday, Paull, Lydia Fletcher, Jessica Jensema, Anthony Kuipers, Kelli Campbell, WC Gazette, and Brandon Kruger (10:15 a.m.).

D083998A 2. Pledge of Allegiance.

Consent Agenda:

083999 3. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to accept the consent agenda as presented.

084000 4. Treasurer's Wire Transfers and Check Report in the amount of **\$19,119.72**, Payroll warrants numbered **353279-353285** for **\$084000** and General Claims/Veterans' Relief warrants numbered **353380-353506** for **\$341,101.12** approved.

084001 5. February 1, 2021 minutes approved.

0834002-084002 6. Personnel change orders approved.

084010 7. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to sign the CARES 2020 Grant Application Data sheet and amendments as presented.

084011 8. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the chairman to sign a letter of appreciation to Robert Hill for his service on the Planning Commission.

084012 9. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the chairman to sign the 2020 Local Revitalization Financing Annual Report.

084013 10. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the chairman to sign the Memorandum of Understanding between Whitman County and Pine Creek Community Restoration Long-Term Recovery Organization as presented.

084014 11. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the publishing of the 2019-2020 CDBG-PS grant hearing.

084015 12. Commissioner Largent moved Commissioner Handy seconded the motion and carried to grant an extension for the construction of the event center at the Colfax Golf Course in the amount of \$70,000 to end February 16, 2022.

084016 13. Commissioner Largent moved Commissioner Handy seconded the motion and carried to sign the resolution appointing Clerk of the Board as the designated agent to receive any claim for damages made under RCW Chapter 4.96.

RESOLUTION NO. 084016

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF APPOINTING AN AGENT TO RECEIVE ANY CLAIM FOR DAMAGES PER RCW 4.96.020

WHEREAS, the Board of County Commissioners deems it advisable to update the designation of agent to receive claims for damages involving the County, per RCW 4.96.020;

NOW THEREFORE, BE IT RESOLVED that the Whitman County Board of County Commissioners hereby appoints as its agent to receive any claim for damages made under RCW Chapter 4.96: the Clerk of the Board of the Whitman County Board of County Commissioners. The address, both for In Person and Mailing, where he or she may be reached during the normal business hours of Whitman County is: 9:00 a.m. to 4:00 p.m.

Whitman County Board of County Commissioners
Whitman County Courthouse
400 N. Main
Colfax, WA 99111

Dated at Colfax, WA this 16th day of February, 2021 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner
Michael Largent, Commissioner

084017 14. Commissioner Largent moved Commissioner Handy seconded the motion and carried to sign the resolution dissolving petty cash account 001.000.000-111-70.11 within the Whitman County Treasurer's office.

RESOLUTION NO. 084017

OF

THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to dissolve the pre-existing petty cash account #001.000.000-111.70.11 within the Whitman County Treasurer's Office; and,

WHEREAS, the Whitman County Treasurer's Office Property Tax petty cash in the amount of \$250.00 is no longer needed to meet the procedures of the department; and,

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WHEREAS, it is necessary to dissolve the Whitman County Treasurer's Office petty cash account in the amount of \$250.00; and,

NOW, THEREFORE BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Treasurer's Office Property Tax petty cash account shall be dissolved effective February 16, 2021.

Done this 16th day of February, 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084018 15. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and carried to approve the resolution revising the Treasurer's petty cash fund 001.000.000.111.70.21 as presented.

RESOLUTION NO. 084018
OF

THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing petty cash account #001.000.000-111.70.21 within the Whitman County Treasurer's Office; and,

WHEREAS, the Whitman County Treasurer's Office Main petty cash in the amount of \$1000.00 is no longer sufficient to meet the needs and procedures of the department; and,

WHEREAS, it is necessary to increase the Whitman County Treasurer's Office petty cash account from \$1000.00 to \$1250.00; and,

NOW, THEREFORE BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Treasurer's Office Main petty cash account shall be increased and maintained in the amount of \$1250.00 effective February 16, 2021; and,

BE IT FURTHER RESOLVED that this fund is entrusted to Chris Nelson, Treasurer, with the responsibility of overseeing and rectifying the petty cash amount effective February 16, 2021.

Done this 16th day of February, 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084019 16. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and carried to approve the resolution revising the countywide petty cash/revolving funds as presented.

**RESOLUTION NO. 084019
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **16th** day of **February, 2021**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

PETTY CASH/CASH DRAWER, PETTY CASH STAMP, REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT	SUB-TOTAL
TOTAL					
<u>CURRENT EXPENSE PETTY CASH/CASH DRAWER ACCOUNTS</u>					
001.000.000	111.70.02	Public Health-Colfax-Fiscal Petty Cash	Chris Skidmore	\$ 70.00	
001.000.000	111.70.03	District Court-Colfax	Marlynn Markley	\$ 50.00	
001.000.000	111.70.04	Parks & Recreation-Colfax Office	Alisha Matelski	\$ 100.00	
001.000.000	111.70.05	Auditor-Colfax-Auto Licensing	Sandra Jamison	\$ 300.00	
001.000.000	111.70.09	Prosecutor	Kristina Cooper	\$ 100.00	
001.000.000	111.70.13	Clerk	Jill Whelchel	\$ 100.00	
001.000.000	111.70.15	Developmental Services	Alisha Matelski	\$ 25.00	
001.000.000	111.70.021	Public Health-Colfax-Front Desk	Noel Christiansen	\$ 140.00	
001.000.000	111.70.023	Public Health-Pullman-Petty Cash	Chris Skidmore	\$ 199.00	
001.000.000	111.70.024	Public Health-Pullman-Front Desk	Meghan Johns	\$ 70.00	
001.000.000	111.70.031	District Court-Pullman	Elizabeth Willits	\$ 50.00	
001.000.000	111.70.041	Parks & Recreation-Kamiak Butte	Laura Bloomfield	\$ 25.00	
001.000.000	111.70.042	Parks & Recreation-Wawawai	Dave Mahan	\$ 25.00	
001.000.000	111.70.052	Auditor-Colfax-Legal Filing	Sandra Jamison	\$ 200.00	
001.000.000	111.70.21	Treasurer	Chris Nelson	\$ <u>1,250.00</u>	
		Total Current Expense Petty Cash/Cash Drawer Accounts			\$ 2,704.00
<u>OTHER FUNDS PETTY CASH/CASH DRAWER ACCOUNTS</u>					
106.240.000	111.70.07	Extension-Publications	Catherine Wigen	\$ 50.00	
110.400.000	111.70.10	Public Works-County Road	Brandon Johnson	\$ 150.00	
126.050.000	111.70.23	Treasurer's Tax Foreclosure	Chris Nelson	\$ 4,500.00	
400.400.000	111.70.17	Solid Waste-Landfill	David Nails	\$ <u>400.00</u>	
		Total Other Funds Petty Cash/Cash Drawer Accounts			\$ <u>5,100.00</u>
		TOTAL ALL FUNDS PETTY CASH/CASH DRAWER ACCOUNTS			\$
7,804.00					
<u>CURRENT EXPENSE PETTY CASH STAMP ACCOUNTS</u>					
001.000.000	111.77.03	District Court	Marlynn Markley	\$ 96.00	
001.000.000	111.77.09	Prosecutor	Kristina Cooper	\$ <u>100.00</u>	
		Total Current Expense Petty Cash Stamp Accounts			\$ 196.00
		Total Other Funds Petty Cash Stamp Accounts			\$ <u>00.00</u>

196.00 TOTAL ALL FUNDS PETTY CASH STAMP ACCOUNTS \$

REVOLVING CASH ACCOUNTS

127.140.000	111.77.25	Sheriff's-Drug Task Force	Brett Myers	\$30,000.00	
		Total Current Expense Revolving Cash Accounts		\$ 00.00	
		Total Other Funds Revolving Cash Accounts			\$30,000.00

TOTAL ALL FUNDS REVOLVING CASH ACCOUNTS

\$30,000.00

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT	SUB-TOTALS
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ADVANCE TRAVEL ACCOUNTS					
999.000.000	111.00.9706	Treasurer-Advance Travel	Chris Nelson	\$15,000.00	
		Total Current Expense Advance Travel Accounts			\$15,000.00
		Total Other Funds Advance Travel Accounts			\$ 00.00

TOTAL ALL FUNDS ADVANCE TRAVEL ACCOUNTS

\$15,000.00

TOTAL ALL FUNDS PETTY CASH/CASH DRAWER, PETTY CASH STAMP, REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS

\$53,000.00

Dated this this 16th day of February 2021 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084020 17. Commissioner Largent moved Commissioner Handy seconded the motion and carried to sign the resolution adopting a revision to the current Whitman County Personnel Policy POL-320-HR determining overtime pay eligibility as presented.

**RESOLUTION NO. 084020
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

IN THE MATTER OF the action of the adoption of a revision to the current Whitman County Personnel Policy **POL-320-HR DETERMINING OVERTIME PAY ELIGIBILITY;**

WHEREAS, this action is necessary and in the best interest of Whitman County and its employees,

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above revision to the current Whitman County Personnel Policies is approved as the attached **POL-320-HR DETERMINING OVERTIME PAY ELIGIBILITY.**

Dated this 16th day of February 2021 and effective as of February 16, 2021.

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner



DETERMINING OVERTIME PAY ELIGIBILITY

Policy: POL-320-HR • Effective Date: • Res. # 084020
Cancels: Res. # 080099 • Reference: None

Unless otherwise covered by a bargaining unit agreement, this policy applies to all non-elected employees.

Definitions:

FLSA - Fair Labor Standards Act

Non-Exempt Employee - An individual working in an FLSA non-exempt position.

Overtime - Work in excess of 40 hours in a workweek.

Compensatory Time - Time off with pay granted in lieu of pay for work performed on an authorized overtime basis.

Exempt Employee - an individual designated by the County as being employed in a bona fide executive, administrative or professional capacity, as defined by the Washington State Minimum Wage Act (WAMWA) and the FLSA, and who is therefore exempt from the overtime pay requirements of the FLSA and WAMWA.

1. Whitman County Will Compensate Non-exempt Employees for Overtime Worked

For each hour of overtime worked, non-exempt employees will receive pay at a rate of one and a half (1.5) times their regular rate of pay **OR** an hour and a half (1.5) of compensatory time for each hour of overtime worked. Pay for work beyond the scheduled workweek shall be at straight time until the employee has worked forty (40) hours in the workweek.

Employees working on holidays recognized by the County may earn overtime in accordance with County Policy 525, regardless of reaching forty hours in the week.

2. Whitman County Won't Compensate Exempt Employees for Overtime Worked

Exempt employees professionally manage and schedule their own work time to complete their duties. Exempt employees report actual hours worked but shouldn't report the use of accrued leave for less than a full workday. Hours they don't work in a day may be left blank.

Exempt employees shall not be eligible to accrue compensatory time nor shall they receive overtime pay for additional work.

Exempt positions shall be determined by Human Resources and the Department Head/Elected Official upon classification.

3. Holiday, Sick, Vacation, Compensatory & Military Hours Count as Time Worked for Figuring Overtime

Holiday, sick, vacation, compensatory time used and military hours count as time worked for the purpose of figuring overtime.

4. Compensatory Time Accrues to a Balance Maximum of 48 Hours

Both the employee and supervisor must agree to compensatory time before the work is performed. With the exception of Public Works, hours worked beyond the 48-hour compensatory time maximum may continue to accrue until December 31st of any given year. At the end of the calendar year, the county pays out any balance above 48 hours. The County pays out any compensatory time balance upon termination or by approval of the department head.

Compensatory time may not be used before it is accrued.

A maximum of 48 hours compensatory time may be carried from year to year.

If an employee is required to delay his/her use of compensatory time due to the written direction of the department head/elected official, a request may be made to the Board of County Commissioners to carry hours above the 48 hour cap in to the succeeding calendar year. The request must be approved and presented by the department head/elected official. It must indicate the specific number of hours to carry over, a deadline for using the hours, and an explanation pertaining to why the carryover is necessary. All carry over hours must be used by June 1st of the following year. If approved by the department head/elected official, the request must be submitted to the Commissioners' Clerk of the Board by December 15th of each year.

5. Supervisors Will Give Advance Notice of Required Overtime Work When Possible

Supervisors will give advance notice of required overtime work when possible.

6. Employees Must Obtain Supervisor Approval Prior to Working any Overtime

Employees who work unauthorized overtime may be subject to disciplinary action up to and including termination.

084021 18. There were no COVID-19 related updates or decisions.

084022 19. There were no fire related updates or decisions.

CORRESPONDENCE:

D084022A 20. The following correspondence was received:

084023 20A. A letter was received from the Washington State Liquor and Cannabis Board notifying Whitman County Dewey Botanicals LLC has received non-retail and marijuana processor privileges to expire on July 31, 2021.

084024 20B. A letter was received from the Washington State Liquor and Cannabis Board notifying Whitman County Four Star Supply, Inc. has received grocery store beer and wine privileges to expire May 31, 2021.

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084025 20C. A letter was received from Southeast Washington Economic Development Association (SEWEDA) reporting on their 2020 programs and services.

084026 20D. A letter was received from National Association of Counties (NACO) stressing the importance and value of membership.

084027 20E. An executed copy of the fiber service agreement between First Step Internet and Whitman County Health Department was received.

084028 21. Commissioners' pending list reviewed.

084029 22. The regular meeting was recessed at 10:30 a.m. and the hearing convened by the Chairman for the intent to dispose of surplus county property.

Alisha Matelski briefly stated the items proposed to be surplussed are from the Emergency Management, Palouse Empire Fair, Parks, Weed, Public Works and WSU Extension Departments.

There being no further comments the hearing was adjourned and the regular meeting reconvened at 10:35 a.m.

084030 23. Commissioner Largent moved Commissioner Handy seconded the motion and carried to approve declaring county property surplus and authorizing items valued over \$2,500 to be sold as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON

IN THE MATTER OF RESALE) RESOLUTION NO 084030 OF COUNTY SURPLUS PROPERTY)

WHEREAS, The Whitman County Commissioners have advertised and held a public hearing on February 16, 2021 to hear arguments for or against the declaration of the items listed below; and,

WHEREAS, the Board of County Commissioners, after due deliberation, have declared the attached list of items as surplus to the County's needs and authorized the items to be sold.

Palouse Empire Fair Equipment:

Table with 5 columns: Equip., Year, Brand, Model, Serial #. Rows include T&D Golf Cart and Tractor w/Tiger Loader.

Parks & Recreation Department Vehicle:

Table with 5 columns: Equip., Year, Make, Model, VIN. Row includes Ranger Pickup Truck.

Other Department Owned Vehicles:

Table with 6 columns: Equip., Year, Make, Dept., Model, VIN. Rows include F350 Truck, 600 Truck, Ram Pickup Truck, and Achieva Car.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS that the Whitman County Treasurer advertise and sell, according to law, the above surplus items.

Dated this 16th day of February, 2021.

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084031 **24.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to authorize publishing a notice of the sale of county property surplus items.

084032 **25.** Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve declaring county property surplus valued under \$2,500 as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

IN THE MATTER OF DECLARING COUNTY) RESOLUTION NO. 084032
PROPERTY UNDER \$2,500 SURPLUS AND)
AUTHORIZING THE SALE, DONATION OR)
DISPOSAL OF THE SAME)

WHEREAS, in accordance with R.C.W. 36.34.020 and Whitman County Commissioners resolution #073282, authorization is granted to department managers to dispose of surplus property at the discretion of the department manager without publishing an intent to sell, provided the individual value does not exceed \$2,500; and,

WHEREAS, the Board of County Commissioners, after due consideration, have declared the attached list of items as surplus to the County's needs.

Emergency Communications Equipment:

<u>Equip.</u>	<u>Brand</u>	<u>Model</u>	<u>Serial #</u>
Service Monitor		IFR FM/AM 1200-S	
Convex 806A Transmission Measurement Set	Simulcast		
VF test set	Ameritec	AM-44XT	
Generator Set	Hol-Gar/Onan	J120-S/967F	54C770380

Palouse Empire Fair Equipment:

<u>Equip.</u>	<u>Year</u>	<u>Brand</u>	<u>Model</u>	<u>Serial #</u>
Chain Link Fence, 6ft high, 200' long	Unknown	N/A	N/A	
Floor Buffer	Unknown	Windsor Ind,	Saber	1000043629
Floor Buffer	Unknown	NSS Enterprises	Mustang 1500	591500B 5002AR2L
2 Tires on Rims+weights		John Deere	Unknown	N/A
Canopy for pickup	Unknown	Unknown	Unknown	Unknown

Parks & Recreation Department Equipment:

<u>Equip.</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>
Tilt Snowmobile Trlr	1974	TRPAC	2SNOMBLC	TPA1541493
Utility Trailer	1975	HM	UTIL	WA7894128

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NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners, that the above listed equipment is declared surplus and may be sold, donated or disposed of by the Department Manager in accordance with law.

Dated this 16th day of February, 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

10:40 a.m. - Public Works.

Present: Mark Storey
Remotely: Lance Bishop, Alisha Matelski, Ellary Holliday, Paull, Lydia Fletcher, Jessica Jensema, Anthony Kuipers, Kelli Campbell, WC Gazette, and Brandon Kruger (10:15 a.m.).

084033 25A. The following Public Works related issues approved/updated:

ACTION ITEMS:

084034 26. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve publishing the Notice to call for bids for the 2021 liquid asphalt contract.

084035 27. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve the resolution to temporarily close a portion of Wawawai Road on March 6, 2021 for the 2021 Snake River Canyon half marathon as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

In the Matter of temporarily closing)
A portion of Wawawai Road #9000)
Whitman County, Washington)

RESOLUTION No. _____
ORDER TEMPORARILY
CLOSING A COUNTY ROAD

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of temporarily closing a portion of a certain road pursuant to R.C.W. 47.48.010;

WHEREAS, it is desired that the Wawawai Rd. No. 9000, From Wawawai Park to Steptoe Canyon Road, should be temporarily closed to "through traffic" for the 2021 Snake River Canyon Half Marathon on March 6, 2021 from 8:30 a.m. to 2:00 p.m.,

IT IS HEREBY RESOLVED, that a portion of Wawawai Rd. No. 9000 be temporarily closed to vehicular "through" traffic from Wawawai Park to Steptoe Canyon Road, commencing on Saturday March 6, 2021 from 8:30 a.m. to 2:00 p.m.

ADOPTED this 16th day of February 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

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ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084036 28. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve publishing the notice of no spray on residual and noxious weeds.

DIVISION UPDATES:

D084036A 28A. The following division updates provided by Public Works staff.

Maintenance Division:

D084036B 28B. The crews are busy plowing snow.

D084036C 28C. The department will work four 10 hour shifts beginning on March 15.

D084036D 30. Approved documents signed.

10:46 a.m. - Recess.

D084036E THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 22, 2021 at 9:00 a.m.** Arthur D Swannack, Chairman, Michael Largent and Tom Handy Commissioners (remotely), and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D084036F 31. Approved consent agenda items signed.

084037 32. Treasurers Wire Transfers and Check Report in the amount of **\$419,028.73,** Payroll warrants numbered **353507-353514** for **\$460,797.49** and General/Veterans' Relief/Payroll warrants numbered **353515-353565** for **\$370,974.79** approved.

084038-084041 33. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Remotely: WC Gazette, Mark Storey, Mishellena Stanley, Lance Bishop, Jessica Jensema, Kelli Campbell, Chris Nelson, Bill Tensfeld, Sharron Cunningham, Sandy Jamison, Jayce Carral, Denis Tracy Bailey Wiedmer, Brandy Dean and Jeff Marshall (9:05 a.m.).

084042 34. There were no COVID-19 related updates or decisions.

084043 35. There were no fire related updates or decisions.

084044-084045 36-37. The following items were discussed but no action was taken.

- COVID Vaccination Clinics
- Pullman Sales Tax Issue
- County Road Weight Restrictions
- Public Records/Video Records

084046 38. Lobbyist Conference Call

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Present: Zak Kennedy, WC Gazette, Mark Storey, Mishellena Stanley, Lance Bishop, Jessica Jensema, Kelli Campbell, Chris Nelson, Bill Tensfeld, Sharron Cunningham, Sandy Jamison, Jayce Carral, Denis Tracy Bailey Wiedmer, Brandy Dean and Jeff Marshall (10:00 a.m.).

The lobbyist call with Zak Kennedy ended at 10:15 a.m.

D084046A 38A. The following Public Works related issues approved/updated:

ACTION ITEMS:

084047 39. The following bids were received.

BIDDER	AMOUNT
Seubert Excavators/Cottonwood, ID	\$213,160.00
DeAtley Crushing Co/Lewiston, ID	\$198,600.00

The commissioners will make an award on March 1, 2021.

10:20 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bailey Wiedmer, Gary Hunt, and Valerie Hunt. (11:00 a.m.)
Remotely: Kelli Campbell (11:00 a.m.).

084048 40. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to go into executive session with the above individuals until 11:45 a.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

11:45 a.m. - Return to Open Session/Recess.

1:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Remotely: Bill Tensfeld, Jessica Jensema, Maribeth Becker, Wraylee Flodin, and Chris Nelson. (1:30 p.m.).

084049 41. The following items were discussed but no action was taken.

- EM Communication Funding
- Balde Butte
- August Elections Ballot

084050 42. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to approve the excel spreadsheet revising the Capital Improvement Plan (CIP) as Commissioner Largent presented.

2:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Dennis Tracy, Jessica Jensema, Maribeth Becker, Bill Tensfeld and Brett Myers (2:00 p.m.).

084051 43. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to go into executive session with the above individuals until 2:45 p.m. in accordance with RCW 42.30.110(1)(b) for matters related to real estate acquisition.

11:45 a.m. - Return to Open Session/Recess.

D084051A 44. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to enter into negotiations for the Whitcom buildings and property under the tower.

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D084051B 44A. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to designate Commissioner Handy and his designee(s) as the negotiator for the Whitcom property.

Discussion on revising 2021 Capital Improvement Plan (CIP) resumed. See Item #42.

3:00 p.m. - Adjournment.

D084051C Commissioner Largent **moved** to adjourn the **February 16** and **February 22, 2021** meeting. Motion **seconded** by Commissioner Handy and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 1, 2021**. The foregoing action made this **22nd** day of **March 2021**.

ss/ TOM HANDY, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

ARTHUR D. SWANNACK, CHAIRMAN
Board of County Commissioners